

**NORTH HUMBOLDT RECREATION AND PARK DISTRICT**

Board Meeting  
January 18, 2017

PRESENT: Jan Ross, Ron Fritzsche, Jo Anne Joy, Harvey Kelsey  
Staff: Dave Nakamura, Edith Harmer, Lawre Maple

**CALL TO ORDER**

The meeting was called to order by Chairperson, Jan Ross at 3:33 pm in the Arcata Chamber of Commerce Building.

**APPROVAL OF THE AGENDA**

A motion was passed (Fritzsche/Joy) to approve the agenda as presented.

**APPROVAL OF THE MINUTES**

A motion was passed (Kelsey/Fritzsche) to approve the minutes of the November 16, 2016 meeting as presented.

**CORRESPONDENCE AND COMMUNICATIONS**

There was considerable discussion regarding usage of lanes by children during adult (vs recreation) swim times. It was emphasized that a policy is in place and needs to be supported by staff. Patrons may check at the front office if they have any questions.

Mike Pigg has requested a race clock, which he offered to purchase, that would require electricity to be provided. It could be provided, with some wiring changes inside the wall. Staff will investigate feasibility and cost.

**PROGRAMS and OPERATIONS**

A new scale was requested for the weight room as the present one is not working properly. We will proceed.

An issue has come up about usage of the hot tub, with improper or offensive language and behavior has been experienced by some patrons. The bottom line is that all patrons should be courteous and respectful of other patrons. If patrons have a complaint, they should put it in writing, (no need to sign it) and present it to a clerk or lifeguard, so the problem can be addressed.

**PUBLIC COMMENT**

Scheduling between HSU pool and our pool was discussed concerning Lawre's presence at both pools at various times. A regular schedule is in place for her.

**PROGRAMS AND OPERATIONS**

HSU is back in session. Some of our classes are not full. We have received \$700 in grant funds from Red Cross for children's lessons. Sale of passes are looking good, and will continue for a few months. The improvements made during the Winter break were praised and the staff was

thanked. The swim team may request extended hours. This issue needs further study. We plan to do some counts of attendance for lap swimming.

Lawre announced that Rachel will be moving away from the area. She has had multiple duties, including instructing life guards.

It was recommended that Aaron be present at our next meeting, which will be held at the pool. Plans for future development and improvements will be discussed as there are some new City of Arcata requirements in place this year. Some of the upgrades done during the break include changes in the front counter, work room, and new boiler system for pool water and building heat. The hot tub is scheduled for an ozone upgrade to meet code requirements on chloramine levels.

#### FINANCIALS

Generally, we are just slightly behind this time last year. We will be close to zero at the end of the year. Need to keep an eye on the impacts of the increased minimum wage, which has gone up to \$10.50/hour as of January 1. The boiler project will be capitalized for financial reporting purposes.

OLD BUSINESS: None

NEW BUSINESS: None

#### GENERAL BOARD COMMENTS

Conversation about scheduling and coordinating swim team days, hours, and facilities, and usage rates. To be follow up on. It was noted that the pool in McKinleyville will be opening sometime in the future.

Jan will email all board members that we will be meeting at the pool at 3:30 pm for the February meeting. (Date will be finalized when all board members can be contacted).

The meeting was adjourned at 5:15 pm.

Respectfully submitted,  
Edith Harmer, Recording Secretary

Approved:

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Chair

Date