

NORTH HUMBOLDT RECREATION AND PARK DISTRICT

February 17, 2015

California Welcome Center, Arcata, California

PRESENT: Ron Fritzsche, Jan Ross, Jo Anne Joy
Staff: Dave Nakamura, Edith Harmer

CALL TO ORDER

The meeting was called to order by Chairperson Jan Ross at 3:31 pm.

APPROVAL OF THE AGENDA

A motion was passed (Fritzsche/Joy) to approve the agenda as presented.

APPROVAL OF THE MINUTES

A motion was passed (Fritzsche/Joy) to approve the minutes of the December 21, 2015 meeting as presented.

CORRESPONDENCE AND COMMUNICATIONS

Dave finished collecting Form 700 reports. He circulated election packets for SDRA (our Risk Management 2015 agency) notices of nomination. He also noted that the board could address the chairmanship of the board if a change is desired. No decision was made at this time.

REPORTS

Programs and Operations Report: It was reported that the large window on the right (upon entering) of the front door was broken Friday night or early Saturday morning (Feb.13 or 14). A police report has been filed. Further security measures were discussed, such as a motion sensitive camera with a recording device, and a “panic button” which would alert the police department. The new window was promptly installed by (Eureka) Arcata Glass at a cost of \$400. Insurance will not be billed.

Energy Audit: It was reported that the HSU pool will be included in the audit which reduces our cost. The energy audit took place on February 4th. The report will be out in a few weeks.

Aqua Climb: The climbing wall has been temporarily removed while the code is being clarified.

FINANCIALS

Dave reviewed the January report. Pass sales and ticket books are both up, as well as daily admissions. Private lessons and rentals are down slightly compared to last year. A new computer has been purchased. Payroll is up about \$5,000 from last year, likely due to longer operation time this year. A new total financial audit will be scheduled after this year, which takes about three days in our office. (The cycle is three years with Hunter, Hunter & Hunt.)

