

NORTH HUMBOLDT PARK AND RECREATION DISTRICT

Board Meeting

Thursday, April 21, 2016

PRESENT: Jan Ross, Mike Morrison, Harvey Kelsey
Staff: Dave Nakamura, Lawre Maple, Edith Harmer

CALL TO ORDER

The meeting was called to order by Chairperson, Jan Ross at 3:37 pm in the Welcome Center.

APPROVAL OF THE AGENDA

A motion was passed (Kelsey/Morrison) to approve the agenda as presented.

APPROVAL OF THE MINUTES

A motion was passed (Morrison/Kelsey) to approve the minutes of the March 23 meeting as amended.

CORRESPONDENCE AND COMMUNICATIONS

Referring to the SDRMA brochure, Dave noted a workshop for training of board members, to be held in McKinleyville on May 2nd. He will make arrangements for Jan to attend.

A request was made from a patron to have money refunded for an unused season pass. A motion was passed (Morrison/Kelsey) to refund the price of the pass upon proper identification of the purchaser.

Lawre read several comments voiced by patrons in regard to pool operations. They will be handled on an individual basis.

REPORTS

Programs: Lawre noted that there are some slack times in activity at the pool in the afternoons. Lesson classes are full. She explained that staffing is difficult due to lack of availability of qualified lifeguards. Efforts are underway for training and recruiting. It was suggested to contact the Career Center at HSU, a good resource for finding candidates. Humboldt Area Foundation has donated \$500 for the Summer Youth Program for lessons for needy families.

Operations: Dave reported meeting with Praj White, Consulting Engineer with Manhard Consulting, regarding the pool heating system. A 'pathway' needs to be established for the planning and permitting process for replacement of the boiler with two separate pool heaters and accompanying equipment. It is hoped this entire project can be completed by year's end.

A question arose as to the clarity of the water. Dave will check with Aaron regarding the filtering system.

Dave and Aaron will also be meeting to create a prioritized list of future projects, upgrades, replacements, etc., (e.g., urgent versus later in the future) also to include price estimation.

FINANCIAL REPORT

The report was reviewed, noting that pass sales and daily entries are up. It was noted that advertising costs have gone up. Lawre will address the radio ads, regarding the time frames they are aired. We have not had a scuba session in this block of time. A projection of this year's revenues and expenses was presented for April to the end of the Fiscal Year. At this time, it appears we will be fairly close to breakeven at the end of the year.

Lawre explained her hours with our pool is about 20 hours per week, the remainder of her weekly time is at HSU.

OLD BUSINESS

Kayak Roll: Kayak use and lessons were discussed. No action was taken but the issues will be further considered when more information is available.

NEW BUSINESS

There was no Old Business.

ADJOURNMENT

A motion was passed to adjourn the meeting at 4:37 pm. **The next meeting is scheduled for Wednesday, May 18, at 3:30pm, in the Welcome Center.**

Respectfully submitted,

Edith Harmer, Recording Secretary

Approved:

Chair

Date