

## **NORTH HUMBOLDT RECREATION AND PARK DISTRICT**

May 27, 2015

California Welcome Center, Arcata, California

PRESENT: Ron Fritzsche, Jan Ross, Jo Anne Joy  
Staff: Dave Nakamura, Lawre Maple, Edith Harmer

### **CALL TO ORDER**

The meeting was called to order by Chairperson Jan Ross at 3:31 pm.

### **APPROVAL OF THE AGENDA**

A motion was passed (Fritzsche/Joy) to approve the agenda as presented.

### **APPROVAL OF THE MINUTES**

A motion was passed (Fritzsche/Joy) to approve the minutes of the April 15, 2015 meeting as presented.

### **CORRESPONDENCE AND COMMUNICATIONS**

Jan will email board member Harvey Kelsey to determine when he will be back in town.

### **REPORTS**

Lawre reported that we are very short staffed at this time, due to graduation and loss of several life guards. Some swim lesson sessions had to be canceled because of the shortage. Sign-ups for lessons are going well. A life guard training session was just completed. A Centennial celebration with the Red Cross is being planned, with some proceeds coming to the pool. We just received a \$2,000 donation from the Humboldt Area Foundation for the summer swim program. A new program, "Aqua Zumba", led by Marla Joy, will be starting Tuesday (June 2) from 7 to 7:50 pm. At this time there is no extra admission charge. There will be three 2-week swim lesson sessions from 10-12 noon, Monday through Thursday mornings. Evening lessons will be back to back through October.

A program "Pints for Non-Profits", sponsored by the Mad River Brewery, will be designating the pool to receive a share of the proceeds. It will be an all-day event on Wednesday June 17.

The Lapathon is scheduled for Saturday June 27. Drew Harrington is in charge of arrangements, with letters recently being sent out recruiting donors for fund raising.

Climbing Wall: It was suggested that we contact the company with a letter, in hopes to expedite action on the state's responsibility to make a decision on the requirements for installation.

### **FINANCIALS**

Dave reviewed the report, explaining the "actuals" and the "projected" segments. Reserves are strong, we are close to budgeted revenues. Private lessons and rentals are down slightly, daily admissions and ticket book sales are up. Regarding expenses, payroll is in check, and utilities have not gone up as expected. We are anticipating a large expense with boiler replacement next

year, and adjusting the budget accordingly. It was noted that in January 2016, the minimum wage will be raised to \$10 per hour.

**OLD BUSINESS**

California Sick Leave Law: The options were discussed, with no final decision being made until the law is clarified. One of the options discussed is “for every 30 hours worked, one hour sick leave time is credited to the employee’s record”. Credits would carry over to the next year if not used. Dave reported that University Center is ready to start implementing July 1<sup>st</sup>.

**NEW BUSINESS**

UC/NHRPD Business and Accounting Services Agreement: The proposed budget and the renewal of the business and accounting services agreement will be voted on at the June meeting. The board will need to approve the 3-year term as established several years ago.

**ADJOURNMENT**

A motion was passed to adjourn the meeting at 4:50 pm.

**The next meeting was tentatively set for June 24, 2015, at 3:30 pm.**

Respectfully submitted,  
Edith Harmer  
Recording Secretary

Approved:

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Chair    Date