

## **NORTH HUMBOLDT RECREATION AND PARK DISTRICT**

Board Meeting

June 15, 2016

Staff: Dave Nakamura, Lawre Maple, Edith Harmer

### **CALL TO ORDER**

The meeting was called to order by Chairperson, Jan Ross at 3:34 pm in the Arcata Chamber of Commerce.

### **APPROVAL OF THE AGENDA**

A motion was passed (Fritzsche/Joy) to approve the agenda as presented.

### **APPROVAL OF THE MINUTES**

A motion was passed (Fritzsche/Joy) to approve the minutes of the May 18, 2016 meeting as presented.

### **CORRESPONDENCE AND COMMUNICATIONS**

Lawre reported that there has been no communication regarding a former complaint, and no refund has been given. Some thank you notes from patrons have been received which Lawre itemized.

### **REPORTS**

Program/Operations: Lawre reported that the pool has been very busy this past month, with many schools attending. Many students are driven by parents, as there are some limitations of use of buses. Lessons and scholarships are going well. Red Cross Centennial program provides funding for 50 low-income students (\$35 per student). We also have \$1,500 from Humboldt Area Foundation for low income scholarships. Qualification for financial aid is based on MediCal, EBT, and TANF.

Dave reported that he has spoken with Aaron regarding the Pool Heating System. We are coming close to preliminary plans.

Financials: Dave reported that there have been no communications regarding the climbing wall. Several ideas for promoting the sale of it were discussed.

### **OLD BUSINESS**

#### **2016-2017 NHRPD Budget:**

Dave reported that sale of passes is about the same. Daily admissions are up. Projections as reported were reviewed, and revenues are keeping up with expenses. Effects of the minimum wage increase were discussed, which starts in January 2017. Income from taxes is variable every year. It may be necessary to cut some of our expenses and re-consider our fees. Under consideration is the concept of varying the entry fees according to residency within the pool's district or outside of it. Payroll is reported as below budget. Also, utilities are below budget. Payroll is occurring twice monthly from now on. It is estimated that we will be benefiting from the

new heating system once it is fully installed. Overall, we are expected to be 'in the black' by \$5,395 by the end of June. Dave will speak with the IT department regarding transactions using credit cards for entry, versus cash or checks writing. There has been a big increase in card use, as opposed to check writing.

A motion was passed (Fritzsche/Joy) to approve the budget as presented.

Other Old Business: Ron reported that he contacted Pam Loudenslager as a potential Board replacement for Mike Morrison. She responded favorably, and is well qualified for the position. Once Mike's formal resignation is received, the process to appoint her will begin. Her term would run through November 2017. We will invite her to attend our July meeting. A statement from her will be included in the Board members' packets prior to the July meeting.

There was a short discussion concerning having a regular evaluation by the board of the pool management team. Dave will follow up.

#### NEW BUSINESS

None

#### GENERAL BOARD COMMENTS

None

#### ADJOURNMENT

A motion was passed (Fritzsche/Joy) to adjourn the meeting at 4:25 pm.

The next meeting will be on Wednesday, July 20, 2016, at 3:30 pm, at the Arcata Chamber of Commerce.

Respectfully submitted,  
Edith Harmer, Recording Secretary

Approved:

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Chair

Date