

## NORTH HUMBOLDT RECREATION AND PARK DISTRICT

Board Meeting  
August 16, 2016

PRESENT: Jan Ross, Ron Fritzsche, Jo Anne Joy, Harvey Kelsey  
Staff: Dave Nakamura, Lawre Maple (by remote briefly), Edith Harmer

### CALL TO ORDER

The meeting was called to order by Chairperson, Jan Ross at 3:35 pm, in the Arcata Chamber of Commerce.

### APPROVAL OF THE AGENDA

A motion was passed (Fritzsche/Joy) to approve the agenda as presented.

### APPROVAL OF THE MINUTES

A motion was passed (Fritzsche/Joy) to approve the minutes of the July 20, 2016, meeting as presented.

### CORRESPONDENCE AND COMMUNICATIONS

A brief background of pool board candidate Pam Loudenslager was reviewed. She will be attending the September meeting where she will be sworn in.

### PUBLIC COMMENT

It was reported that a fair amount of grit has been noticed on the pool floor and in the hot tub. The cause was assumed to be from patrons who had been at the beach, acquiring sand in their trunks/swim suits, and not showering before entering the pool. This will be addressed by the staff.

### REPORTS

Program/Operations: The contract for the design of boilers and control systems have been signed for heating the building and the water with Manhard Consulting.

### FINANCIALS

No dramatic changes from previous report. For the audit, accounting firm Hunter, Hunter, and Hunt has been engaged, and should have the audit to present in October.

### NEW BUSINESS

Conflict of Interest Code: A statement from the State of California was reviewed, noting that agencies such as ours are required to adopt a regulation regarding a Conflict of Interest Code. This is required every two years. The only changes noted on the new draft regarded some inconsistency with gender language. A motion was passed (Kelsey/Fritzsche) to approve the document as presented. This document will be forwarded to the County for review and approval.

Fees/Pricing Adjustments for Pool Programs: At this time, Lawre was connected by remote phone. There was considerable discussion regarding fees, including review of the most used categories for entries and types of passes sold. We will need to make some changes at the

