

NORTH HUMBOLDT RECREATION AND PARK DISTRICT

Board Meeting
September 21, 2016

PRESENT: Jan Ross, Ron Fritzsche, Jo Anne Joy, Pam Loudenslager
Staff: Dave Nakamura, Lawre Maple

CALL TO ORDER

Chair Ross called the meeting to order at 3:32 p.m., in the Arcata Chamber of Commerce.

APPROVAL OF THE AGENDA

New business item Resolution 2016-01 was add to the Agenda as item B. The Agenda was approved as amended (Fritzsche/Joy).

APPROVAL OF THE MINUTES

A motion was passed to approve the minutes of August 16, 2016 as submitted (Joy/Fritzsche).

SEATING AND WELCOME NEW BOARD MEMBER

Pam Loudenslager was welcomed and given the Oath of Office by Chair Ross.

CORRESPONDENCE AND COMMUNICATIONS

A patron has asked for reimbursement of an unused portion of a ten-time pass. The pass had expired so the refund was refused. The Board policy stands and the final decision rests with Staff. Therefore no refund.

A letter from SDRMA (Special District Risk Management Authority) was received. It indicated that there were no property or liability claims during the year 2015-16. The district will be given credit for reduced insurance premium based on this outstanding record.

PUBLIC COMMENT

None received.

REPORTS

Program/Operations: The pool is operating short staffed. New staff is hired as fast as qualified people apply. This includes supervisors. It was noted that fewer new HSU students are former beach lifeguards so this has significantly reduced the pool of qualified staff. Use of the pool is also slow. The draft drawings of the replacement pool heating system are due later this week.

Financial Report: The monthly Balance Sheet indicates that cash in the investment pool is \$292,572. We are also experiencing good cash flow. The Revenues and Expenses statement shows a decline in passes and ticket books. This is often the case during summer months. The increased numbers of drop-in parties in lieu of pool rentals is

causing some concern. This activity can cause significant strain because of unexpected demands on staffing and support. We will monitor this development.

Draft Projects List: A list of potential pool projects and their costs was distributed for review. This list covers large expenditure projects expected over the next 10-15 years. The current total is ~\$520,000. It was noted that replacement of the pool liner in 10-15 years should be added to the list. The list will be reviewed/approved at the next meeting and used for planning and budget purposes.

Other Reports: None.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Discuss Fees/Pricing Adjustments for Pool Programs: Staff prepared a chart showing past history of pool fees and increases. Staff recommends increases in fees for lessons. Lessons are very labor intensive. Review of passes does not indicate the need for an increase at this time. Labor costs are holding relatively steady and it is difficult for families to cope with increased pool expenses. If it is determined that additional expense savings are necessary, we might be able to adjust pool hours to save money. Thursday evening was discussed as a possible time to cut pack pool hours.

Resolution 2016-01 Honoring Dick Harmer for his 20+ years of Board service: The resolution was passed (Fritzsche/Joy) with a Roll Call vote: Ross-Aye, Fritzsche-Aye, Joy-Aye, Loudenslager-Aye.

Other New Business: None.

GENERAL BOARD COMMENTS

There were no General Board Comments.

ADJOURNMENT

A motion was passed to adjourn the meeting (Joy/Fritzsche).

The next meeting is scheduled for Thursday, October 27, 2016, at 3:30 p.m., at the Arcata Chamber of Commerce.

Respectfully submitted,
Ronald A. Fritzsche, Board Secretary

Approved:

Chair

Date