

## **NORTH HUMBOLDT RECREATION AND PARK DISTRICT**

October 15, 2014

California Welcome Center, Arcata, California

**PRESENT:** Jan Ross, Ron Fritzsche, Jo Anne Joy, Harvey Kelsey (via remote by Skype)  
**Staff:** Dave Nakamura, Lawre Maple, Edith Harmer  
**Guests:** Donna Taylor and Ashliegh Diehl, from Hunter, Hunter and Hunt, CPAs

### **CALL TO ORDER**

Chairperson Jan Ross called the meeting to order at 3:30 pm.

### **APPROVAL OF THE AGENDA**

A motion was passed (Fritzsche/Ross) to accept the agenda as amended. The change is to eliminate the Oath of Office, as this was previously accomplished.

Other changes were also made:

A motion was passed (Fritzsche/Ross) to place the Auditor's report prior to Correspondence and Communications. Another change was made to place the Programs/Operations report following the auditor's report, as Lawre has a prior commitment.

Jo Anne Joy was officially welcomed to the NHRPD Board of Directors.

### **APPROVAL OF THE MINUTES:**

A motion was passed (Fritzsche/Ross) to accept the minutes of the September 15, 2014 meeting as presented.

### **2013-14 AUDITED FINANCIAL STATEMENTS**

Donna Taylor presented the report as presented in writing to each board member. The report was reviewed and brief explanations of the meaning of policies and opinions given. A motion was passed (Fritzsche/Ross) to accept the draft report as presented.

### **FINANCIAL REPORT**

Dave explained our Capitalization policy, our procedure was changed about four or five years ago, when the amount of capitalization was increased. Other items on the financial statements were clarified and discussed.

### **PROGRAMS/OPERATIONS REPORT**

Lawre reported that a donation by a pool patron has been graciously received for carpeting in the front entry and around the hot tub. It will soon be installed. She also reported that the sign referring to re-entering the pool after intestinal illness has been accomplished. She reported on the recent problem with cold showers, caused by a failure of the large hot water holding tank. Temporary repairs have been made by Aaron, but a plan needs to be made regarding replacement. Lawre reported that we are in the last sessions of swim lessons now. They will resume in January. There have been several school groups taking lessons, including Orick School and Laurel Tree home schoolers.

## OLD BUSINESS

Climbing Wall: Lawre reported that funds have been received for the Climbing Wall: Rummage Sale with \$544 raised, and Pole Handprints raising \$250. Funds raised at this time total around \$6,000, which is approximately half of funds needed for purchase of the (improved design) climbing wall. The cost is estimated at \$12,355. A motion was passed (Fritzsche/ Kelsey) for the Board of Directors to fund the remainder of needed funds, around \$6,500, requiring feedback from staff on the safety, operation and procedures of its use.

Hot water holding tank: Considerable discussion was held regarding the large holding tank, which failed due to corrosion, causing the cold showers. A temporary fix was accomplished, but it needs to be dealt with on a long term basis. It was explained that the boiler, which heats the air in the building, pool water and the showers, is also very old and could fail at any time. Costs are estimated at about \$100,000 to replace the entire system. It was felt that it is prudent to consider the long term project rather than just the hot water tank. A motion was passed (Fritzsche/Ross) to continue discussion on this item at the next meeting

## FINANCIAL REPORT

Dave reported that we have approximately \$290,000 in reserves. Discussion was mainly focused on availability of funds to cover the amount dedicated for the climbing wall. Lawre has re-examined the pass holders' entries and finds that this season's numbers are actually a little ahead of last year's at this time. For future planning, it was noted that utility costs are up, minimum wages are likely to increase along with increased employee benefits.

## GENERAL BOARD COMMENTS

Because of summer vacations and irregular meeting dates, it was pointed out that we need to poll the board members in setting dates of future meetings. Jan will contact members and send reminder notes with a review of the schedule.

## ADJOURNMENT

A motion was passed (Fritzsche/Joy) to adjourn the meeting at 4:45 pm.

The next meeting is scheduled for Wednesday, November 5, 2014, at 3:30 pm.

Respectfully submitted,  
Edith Harmer, Recording Secretary

Approved:

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Chair

Date