

NORTH HUMBOLDT RECREATION AND PARK DISTRICT
Board Meeting
Wednesday, October 21, 2015

PRESENT: Jan Ross, Ron Fritzsche, Jo Anne Joy, Mike Morrison, Harvey Kelsey

Staff: Dave Nakamura, Lawre Maple, Aaron Maple, Heidi Chien, Edith Harmer

Guests: Donna Taylor and Ashleigh Diehl, from the Audit firm Hunter, Hunter and Hunt, and Cory Busher from the UC Business Office.

CALL TO ORDER

The meeting was called to order by Chairperson, Jan Ross at 3:35 pm.

APPROVAL OF THE AGENDA

A motion was passed (Fritzsche/Morrison) to approve the agenda as presented.

APPROVAL OF THE MINUTES

A motion was passed (Morrison/Kelsey) to approve the minutes of the September 17, 2015 meeting.

REPORTS

2014-15 AUDITED FINANCIAL STATEMENTS

Donna Taylor presented the report, copies of which were circulated to the Board. Administrative procedures were described explaining that all accounting procedures are in accordance with standard auditing procedures. Several items were explained and clarified. Donna explained that this audit is the 3rd of a 3-year cycle, and expressed that they would be interested in a renewal of their services. A motion was passed (Fritzsche/Morrison) to accept the audit report as presented.

CORRESPONDENCE AND COMMUNICATIONS

A letter requesting the use of our showers by homeless students at Arcata High School was presented. Due to several factors involved, the board decision was made to decline the request. It was noted that ground breaking has started for McKinleyville's fitness center, scheduled to open in the fall of 2016. The center will include a swimming pool.

REPORTS

Program/Operations report: Lawre reported that swim lesson sessions are winding down. New staff has been hired to prepare for the spring programs.

OLD BUSINESS

Aqua Climb Update: Aaron explained that there was no refund proposed for our unit. The decision was made to try to find a buyer ourselves, with several possibilities offered. E-Bay was suggested as well as seeking other aquatic centers outside of California. Aaron will follow up on this.

FEES/PRICING ADJUSTMENTS FOR POOL PROGRAMS

Copies of the proposed fee schedule were circulated. In discussion it was noted that Zumba classes on Tuesday evenings are very popular. It was decided to keep the fee structure for that program the same as it is presently. Swim team fees were discussed. A motion was passed (Morrison/Kelsey) to approve the proposal of the fee schedule (including a 5% increase for the swim team) as presented (three in favor, one opposed, and one abstention). The question of whether or not to keep a date expiration for the 10-swim pass was discussed. This section of the fee schedule will be voted on at the November meeting.

NEW BUSINESS

Pool Heating System Plan/Costs: Plans are moving forward for the installation of the system, with Maples being the local contractor. It was noted that there will be construction ongoing for 1½ to 2 weeks. A motion was passed (Fritzsche/Morrison) to approve the heater/boiler system with a proposal to not go over \$140,000. This issue will be reviewed again at the November meeting.

OTHER NEW BUSINESS

Contract with HSU: An agreement has been signed to continue our engagement with the University Center for three more years.

ADJOURNMENT

The meeting was adjourned at 5 pm. A new meeting place will need to be discussed at the next meeting as the Welcome Center will be closing.

The next meeting is scheduled for Wednesday November 18, 2015.

Respectfully submitted,
Edith Harmer, Recording secretary

Approved:

Chair

Date