

**North Humboldt Recreation and Park District  
Board of Directors Meeting**

Teleconference:

Wednesday, November 17<sup>th</sup>, 2021

**Directors Present:** Kelley Hurlburt, Patrick Swartz, Jan Ross, Harvey Kelsey, Marj Fay

**Directors Absent:** None.

**Also Present:** Dave Nakamura, Lawre Maple, Brett Jones, Fortune Andzouana

The meeting was called to order at 4:33 P.M.

**SUBJECT:** Approval of the Agenda

**MOTION:** A motion and a second (Kelsey, Hurlburt) was made to approve the agenda.

**ACTION:** The motion was approved.

**SUBJECT:** Approval of the Minutes

Postponed until December 15, 2021.

**SUBJECT:** Resolutions

A. Resolution 2021-1 – Proclaiming a Local Emergency and Authorizing Remote Teleconference Meetings of the NHRPD for the period of November 17 to December 17, 2021.

**MOTION:** A motion and a second (Swartz, Kelsey) to approve the extension of Zoom meetings until December 17<sup>th</sup>, 2021.

**ACTION:** The motion was approved.

**SUBJECT:** Public Comment – Sarah Turner requested an end-of-year financial report as well as a list of what maintenance projects are scheduled for the break, as she would like to make a donation.

**SUBJECT:** 2021 Audit Presentation by JJACPA

The auditors, Brett Jones and Fortune Andzouana, from JJACPA Inc., gave a presentation on the 2021 Audit and Financial Statements. They were also asked by the Board about internal controls, and that they found the current financial practices for the Arcata Community Pool was sufficient and needed no adjustments.

MOTION: A motion and second (Swartz, Hurlburt) was made to accept the audit.

ACTION: The motion was passed.

SUBJECT: Programs/Operations Report

The hot tub has re-opened, and patrons are very happy it is functioning again. The sauna will be re-opened after the Thanksgiving closure.

The scheduling for the interim schedule is looking promising as there are many staff members who have expressed interest in returning to work as soon as they can after the holiday.

The swim club parents have expressed interest in being allowed to wait on the pool deck for their children to finish practice. The board has decided that, as long as, parents are wearing masks and social distanced, they can wait on the pool deck on the bleachers.

The board also discussed relaxing COVID restrictions to be able to increase profit and revenue. Lawre and Dave are starting research on what can be done to continue safely operating at higher capacity.

SUBJECT: Other Reports – none

SUBJECT: Management Update

The pool is looking for a maintenance coordinator again as the previous hire was unable to continue working.

SUBJECT: Request for ARP Funds

Dave has sent the letters to the board of supervisors for Humboldt County and the Arcata City Council requesting funds. All board members and pool patrons are encouraged to reach out to these entities to ask for help funding the pool. Dave will create a flyer with information on how the pool patrons can help advocate for these funds.

