

NORTH HUMBOLDT RECREATION AND PARK DISTRICT

December 10, 2014

California Welcome Center, Arcata, California

PRESENT: Mike Morrison, Harvey Kelsey, Ron Fritzsche; Jan Ross and Harvey Kelsey
remotely, via Skype

Staff: Dave Nakamura, Lawre Maple, Edith Harmer

CALL TO ORDER

The meeting was called to order by Ron Fritzsche, substituting for Jan Ross. Time: 3:30 pm.

APPROVAL OF THE AGENDA

A motion was passed (Morrison/Ross) to approve the agenda as presented.

APPROVAL OF THE MINUTES

A motion was passed (Morrison/Joy) to approve the minutes of the November 5, 2014 meeting as presented.

PROGRAM/OPERATIONS REPORT

Lawre reported that in general, attendance has been low. The climbing wall was shipped today from Indiana. New Winter/Spring brochures were distributed, and our website was updated. A different company was used for printing the brochures at a greatly reduced cost. The quality is very good. It was decided not to increase the cost of our ads. It was reported that Health Sport is constructing an enlarged facility.

FINANCIALS

Dave reviewed the comparative reports of this year and last year, showing that we are not too far from last year, as we had fewer expenses. Lawre was complimented on holding labor costs down. We need to be watchful regarding the minimum wage, which will increase again in January 2016.

OLD BUSINESS

Boiler Heater Capital Expenditure: Working to arrange an out of the area consultant to do an energy audit. The cost would be reduced if the consultants could engage other local pool operations at the same time. Energy Efficiency covers the following areas: 1. Assist with design, requiring an engineer's stamp. 2. Look into possible rebates and other energy saving methods. 3. Assist in the process; Redwood Coast Energy Audit was engaged for our lighting project. This is a similar process. The audit report probably will not be ready until at least February 2015.

Special Program Fees: Lawre presented her report on groups and special users as requested. It was felt that few groups would be candidates for increase in usage fees. There was considerable discussion regarding the swim team's fee. A motion was passed (Morrison/Joy) to increase the swim team's fee 10% for the 2015 calendar year. (Ross abstaining)

A motion was passed (Joy/Ross) to increase the fee for Open Door from \$50/week to \$125. (Morrison abstained). The top figure is negotiable, as Lawre will talk with them and ask for a

minimum of \$100/week. She will monitor the numbers attending and report back to the board at a later date.

HCAR: Lawre will monitor their usage, and invoice them accordingly. They are no longer considered a “family”.

Climbing Wall: Lawre presented generalized rules for usage as composed by the agency we are purchasing it from, as well as very similar rules composed by our own staff. Rules will be strictly enforced for participant’s safety. All persons using the wall must be able to swim, among other rules.

It is hoped to have the wall installed in January. Fees and times for usage were discussed, one proposal being to offer the water slide on Tuesday evenings, and the climbing wall on Thursday evenings. A motion was passed (Morrison/Joy) to charge \$65 for usage of each facility. (Ross abstaining).

The board will review the costs and usage of each, in May 2015.

General Board Comments: It was suggested that Lawre talk with staff about their greeting of customers at the front counter.

ADJOURNMENT

A motion was passed (Fritzsche/Joy) to adjourn the meeting at 4:40 pm.

The next meeting is scheduled for Wednesday January 21, 2015 at 3:30 pm.

Recording Secretary, Edith Harmer

Approved:

Chair

Date