

NORTH HUMBOLDT PARK AND RECREATION DISTRICT
Humboldt State University, Nelson Hall East, Conference Room #120
Wednesday, December 12, 2018

PRESENT: Jan Ross, Pam Loudenslager, Kelley Hurlburt, Bridget Beck
STAFF: Dave Nakamura, Lawre Maple

I. CALL TO ORDER

The meeting was called to order by Chairperson Jan Ross at 4:17PM at Humboldt State University, Nelson Hall East, Conference Room #120.

II. APPROVAL OF THE AGENDA

A motion was passed (Kelley Hurlburt/Bridget Beck) to accept agenda.

III. APPROVAL OF THE MINUTES

A motion was passed (Pam Loudenslager/B. Beck) to approve the minutes of the October 17, 2018 meeting.

IV. CORRESPONDENCE AND COMMUNICATION

Lawre Maple stated that patrons have commented on the one women's shower (center unit) that runs longer than others. Aaron is aware of that.

K.Hurlburt asked about the leak in the women's locker room into the fluorescent light fixture. L. Maple assured that all electric is GIF - it is safe. Staff knows about the leaks in the skylights which happen in heavy rainfall.

V. PUBLIC COMMENT

J. Ross mentioned that she is routinely stopped when at the pool by patrons to voice their concerns. One item is the request for a unisex public toilet in the ACP. Dave Nakamura and L. Maple stated that the feasibility of doing this was investigated a few years ago. Challenges are cost and space. If there were a staff-room remodel, it could be reconsidered at that time, since this would be the most likely place with plumbing.

J. Ross commented that the Humboldt Waterdogs swim team is still looking for a coach and there are two prospective applicants.

VI. REPORTS

A) PROGRAMS/ OPERATIONS REPORT – L. Maple

- Presented the new brochure with pool information and class listings. All agreed that the layout is well done and easier to read. L. Maple has been working with a new graphic designer. She pointed out that the website could potentially be changed to reflect this same style. Only edit is the Tu/Th water aerobics class – currently, no instructor, so class is not held.
- Swim lessons are finished. Lessons begin again in January.
- Staff did notice an increase in visitation while HealthSport Arcata pool was being remodeled.

- Discussed Silver Sneakers Program. P. Laudenslager has researched in the past and has not had response from that organization.
- The hours for the first week in January will most likely be usual hours. L. Maple does not see the need to have abbreviated hours. Sometimes this is necessary because of staffing issues.
- Pool is in need of lifeguards. L. Maple has spoken with Jim Ritter through the Arcata High School about potentially coordinating a program. J. Ross said she would mention this need to swim team participants in their newsletter.
- The sound board will be installed during the annual maintenance closing. The bulk of the work is the prepping for installation.
- Other items to be addresses during the pool closure: (soundboard), painting in front area, deep cleaning of the deck, diving board refurbish – remove rust and paint, waterslide maintenance, remove carpet in weight room and install interlocking tile flooring.
- Reviewed signage for the locker room. A few edits on wording are needed, but overall looks good. The sign will be 3’x4’ in size and will be oriented on corrugated plastic which seems to hold up well in the pool area (the swim team has signage printed on this material currently).
- Swim Team participants have been leaving their bags and supplies at the pool during the day while they are at school. Bags cannot be stored at the pool. L. Maple will talk with team coaches to make sure participants know this.

B) FINANCIAL REPORT - D. Nakamura

- Presented the final copy of the audit. Explained the letters enclosed.
- Questions:
 - (L.M.) How were passes and ticked books effected by Health Sport closing?
 - (D.N.) November sales were just below November of 2017.
 - (P.L.) Why did bank service charges double?
 - (D.N.) Will look into this. Perhaps two months were combined into one monthly report.
- L. Maple stated that minimum wage will increase from \$11 to \$12 per hour on 1/1/19.

VII. OLD BUSINESS

(See New Business.)

VIII. NEW BUSINESS

A) PARKING LOT PROJECT UPDATE

- D. Nakamura reported that Prop 68 monies will make up the bulk of the project funds. State should decide in January how to allocate money. Nothing indicates that we will get less than \$200,000. Monies should be available in Spring/Summer 2019. It would be good to get the bid package out soon (February at the latest) since winter is ideal in terms of pricing. Planning is possible, but we can’t move ahead until we see what the state will do. Should know by February.
- D. Nakamura also pointed out that thought needs to be given to the patio updates. Ideally, this would occur at the same time the work is happening for the parking lot - possibly financing the patio construction with financial reserves. We would need to get an engineer’s estimate from

SHN. Need to meet ADA compliance: slope from the pool to the sauna, steps and ledge around the hot tub.

- Reminder that this fiscal year we have had two unique line-items in the budget: the soundboard and the SHN design fees.

IX. GENERAL BOARD COMMENTS

(None at this time.)

X. ADJOURN

Meeting was adjourned at 5:30 PM

Next meeting is January 23, 2018 at 4:30PM Minckler Education Center Conference Room at Mad River Hospital

Respectfully submitted,
Bridget Beck
Acting Recording Secretary

Approved:

Chair _____ Date _____