

**NORTH HUMBOLDT RECREATION AND PARK DISTRICT**  
**Board Meeting**  
**Wednesday, December 16, 2015**

PRESENT: Jan Ross, Jo Anne Joy, Mike Morrison, Ron Fritzsche, Harvey Kelsey via phone  
Staff: Dave Nakamura, Lawre Maple, Aaron Maple, Edith Harmer

**CALL TO ORDER**

The meeting was called to order by Chairperson, Jan Ross at 2:30 pm.

**APPROVAL OF THE AGENDA**

A motion was passed (Morrison/Joy) to approve the agenda as amended.

**APPROVAL OF THE MINUTES**

A motion was passed (Morrison/Joy) to approve the minutes of the November 18, 2015 meeting.

**CORRESPONDENCE AND COMMUNICATIONS**

A letter from Mr. Heaton was acknowledged. The issue of requirements of swimmers in the deep end is still under discussion.

An issue of lane lines being reopened after use of the water slide was discussed. This will be addressed at the next staff meeting.

**REPORTS**

Programs: Lawre reported that lessons will be restarted in January. Training is ongoing of staff regarding Red Cross standards, which we are adopting. Safety will be emphasized.

Operations: The Aquatic Management System will be installed. Total cost will be around \$30,000, including some rebates for energy efficiency. Several projects scheduled for the December break were described, including cleaning the boiler and filter systems, painting, pressure washing, tile work, cleaning the sauna, and others.

**FINANCIALS**

Dave reported that the Pool's cash position is well ahead of last year at this time. Most revenue areas are up at least slightly. Overall, the bottom line is running slightly ahead of last year. Installation of a camera system was discussed, as recommended by the safety consultant. This would involve security of four key areas, considering safety of staff and public.

**OLD BUSINESS**

Pool Heating System Plan/Costs: Dave reported that we will not be able to complete work with the current vendor on the heating systems. Other vendors including out of the area firms will be solicited on design with the goal of implementation next winter closure.

Climbing Wall: Other pools are being solicited for purchase of our climbing wall equipment. To date, there have been no changes in the pending California rules.

Creation of New Employee Category: Not discussed

New meeting location: It appears that the room in the Arcata Library building is the best choice. Dave will follow up on specifics.

**GENERAL BOARD COMMENTS**

Certification of Appointment: The Certification of Appointment (Oath of Office) in lieu of election) was formally signed by board members for Jan Ross, Ron Fritzsche, Mike Morrison and Jo Ann Joy.

**ADJOURNMENT**

A motion was passed (Fritzsche/Joy) to adjourn the meeting at 3:25 pm. We will meet at this same location at The Chamber of Commerce building at 2:30 pm. on Wednesday, January 20, if the Library is unavailable. It was felt by board members that a later time to start meetings is preferred in the future.

Respectfully submitted,  
Edith Harmer  
Recording Secretary

Approved:

\_\_\_\_\_ Chair

\_\_\_\_\_ Date