

## **NORTH HUMBOLDT PARK AND RECREATION DISTRICT**

Minckler Education Center Conference Room

Wednesday, March 21, 2018

**PRESENT:** Jan Ross, Harvey Kelsey, Pam Loudenslager, Kelley Hurlburt

**Staff:** Dave Nakamura, Lawre Maple, Aaron Maple

### **CALL TO ORDER**

The meeting was called to order by Chairperson Jan Ross at 4:30 pm, in the Minckler Education Center Conference Room.

### **APPROVAL OF THE AGENDA**

A motion was passed (Loudenslager/Hurlburt) to approve the agenda.

### **APPROVAL OF THE MINUTES**

A motion was passed (Kelsey/Loudenslager) to approve the minutes of the meeting on February 21, 2018.

### **CORRESPONDENCE AND COMMUNICATIONS**

1. HCAR (Humboldt Community Access Resource) approached Lawre about a possible deal or discount if they come twice a week. Lawre will look into scheduling for HCAR for a few low-use hours for a lane or two.
2. Communication from board member Pam Loudenslager re: Silver Sneakers. Pam will start the attempted nomination process again. On the pool bulletin board, we will post the number and email address of the Silver Sneaker contact person to address about making the pool a Silver-Sneakers-eligible facility. We encourage interested pool patrons to make the contact.

### **PUBLIC INPUT**

Jan reported that Hank Parker asked if it was feasible for people to use bathing caps when using the pool.

### **REPORTS**

#### **A. Program/Operations Report**

1. Update on deep-end-of-the-pool access for an Arcata High School student with very limited mobility: there was a miscommunication which is on the mend. The client had a private instructor for the first session and the process is moving forward. The selected instructor is working out well.
2. Sarah Turner gave the pool another \$500 donation.
3. Lawre submitted a grant for \$1,500 from Humboldt Sponsors
4. A Humboldt Area foundation grant is forthcoming and will be submitted in upcoming months.
5. Humboldt Swim Club lap information data are posted on a laminated sign near the lane etiquette signage next to the doors to the patio.
6. Alpha Diving is considering offering a youth scuba program at the pool for the summer.

7. We are down on number of Adult and Senior passes as of this date. We will re-review number of passes purchased at the end of March (next meeting).
8. We reviewed mural options for the panel space under the counter in the entrance lobby.
9. Sound board update: The new sound board will replace the east-side-wall existing sound board. The new sound board will be white and 2" thick. We discussed price and a time line: \$10,000 for replacing the existing sound board, and the sound board installation is scheduled for June.

B. Financial report

1. We are looking good relative to last year at this time.
2. We are down on passes but up a bit on swim instruction revenues.
3. We are \$27,000 ahead of last year at this time in terms of revenue versus expenses.
4. The end-of-year projection is that we will be close to breaking even.

C. Other reports – none

OLD BUSINESS

A. Parking Lot Project Update:

1. We have secured a surveyor but weather is impeding survey progress. Dave is looking into finance options for the possibility of a bigger project. We have to do the sewer lateral installation replacement in any case.

B. Meeting time and location:

1. The new meeting time and location is acceptable to board members.

C. Recommendation of appointment of board member:

1. The board is obligated to appoint a board member when an existing member steps down mid-term. We recommend for appointment Bridget Beck to fill the one board vacancy until the end of the present term, which is December 2019.

NEW BUSINESS

No new business.

ADJOURNMENT

A motion was passed (Loudenslager/Hurlburt) to adjourn the meeting at 6:00 pm.

**The next meeting will be held on April 18, 2018, at 4:30 pm, in the Minckler Education Center Conference Room.**

Respectfully submitted,  
Harvey Kelsey  
Acting Recording Secretary

Approved:

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Chair

Date