

## **NORTH HUMBOLDT PARK AND RECREATION DISTRICT**

Minckler Education Center Conference Room

Wednesday, April 17, 2019

**PRESENT:** Jan Ross, Harvey Kelsey, Kelley Hurlburt, Bridget Beck  
**Staff:** Dave Nakamura, Lawre Maple

### **I. CALL TO ORDER**

The meeting was called to order by Chairperson Jan Ross at 4:34 pm in the Minckler Education Center Conference Room.

### **II. APPROVAL OF THE AGENDA**

A motion was passed (Kelsey/Hurlburt) to approve the agenda.

### **III. APPROVAL OF THE MINUTES**

A motion was passed (Hurlburt /Beck) to approve the minutes of the March 27, 2019 meeting.

### **IV. CORRESPONDENCE and COMMUNICATIONS**

1. Seat on LAFCO (Local Agency Formation Commission) is available if anyone is interested.
2. There are positive patron reports that school groups are being more mindful of patrons and keeping the locker rooms clean.

### **V. PUBLIC COMMENT**

None

### **VI. REPORTS**

#### **A. Program/Operations Report**

1. All the high school life guard students passed the life guard test.
2. Lawre turned in a \$1,500 grant to the Humboldt Area Foundation on Monday 4/15. Grants are for subsidized swim lessons.
3. Sara Turner gave the pool a \$600 donation.
4. School swim lessons are in full swing each weekday starting at 9am (except next week that is spring break).
5. Steve Monk wants to do a free diving class at the pool in this coming summer. He would be a contract employee (carries his own insurances, etc.).
6. Humboldt autism alliance: the alliance has a standing rental with the pool once a month and the alliance has a grant program enabling clients to come to the pool for private lessons.

#### **B. Financial Report**

Projected 2018-2019 budget is close to the actual budget that we approved.

Property taxes are about 25% of our revenues

Expenditures:

Chemical costs are ramping up

Utilities are higher than budgeted

But net result is that we will be close to breaking even, projected versus actual, both for expenditures and revenues.

C. No other reports

## VII. OLD BUSINESS

### A. Elections Update

Update on 2019 election filing:

Beck, Ross, Loudenslager and Kelsey seats are up for reelection. There are three 4-years seats and one 2-year seat.

### B. Parking Lot Project update:

--LID (Lesser Impactful Design) review requires better drainage across parking lot south to street, which will involve removal of two groups trees, each group near the street.

-- We should think about what the sign at the street should say.

-- When the parking lot project is completed, we will have cable coming on to the building.

-- Bond money: we received contact information from the state, so gears are moving

-- Bond money is expected by late summer

-- We intend to wait until bids are back before we consider patron notification of upcoming construction

-- Lawre and Dave will prepare a one-page draft "update notice" for patrons describing our "Pool Facility Update".

### C. No other Old Business

## VIII. NEW BUSINESS

A. Web-based board member update training is available, will be sent to board members by email.

### B. No other New Business

## IX. GENERAL BOARD COMMENTS

None.

## X. ADJOURNMENT

A motion was passed (Hurlburt /Beck) to adjourn the meeting at 6:05 pm.

**The next meeting will be held on May 22, 2019 at 4:30 pm in the Minckler Education Center Conference Room.**

Respectfully submitted,  
Harvey Kelsey  
Acting Recording Secretary

Approved:

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Chair

\_\_\_\_\_  
Date