

**North Humboldt Recreation and Park District  
Board of Directors Meeting**

Teleconference:

Thursday, September 15<sup>th</sup>, 2021

**Directors Present:** Kelley Hurlburt, Patrick Swartz, Jan Ross, Harvey Kelsey, Marj Fay

**Directors Absent:** None.

**Also Present:** Dave Nakamura, Lawre Maple

The meeting was called to order at 4:43 P.M.

**SUBJECT:** Approval of the Agenda

**MOTION:** A motion and a second (Kelsey, Hurlburt) was made to approve the agenda.

**ACTION:** The motion was approved.

**SUBJECT:** Approval of the Minutes

The board members corrected the new open hours for the pool as they were adjusted after the most recent board meeting.

**MOTION:** A motion and a second (Swartz, Fay) was made to approve the August 19<sup>th</sup> minutes.

**ACTION:** The motion was approved.

**SUBJECT:** Public Comment – None.

**SUBJECT:** Programs/Operations Report

Business has been slow, but otherwise things are running well.

The hot tub does not look like it is repairable. Arron Maple completed repairs to the best of his ability, however the tub still drained overnight. The assumption is there is a leak deep underground or in the main drain underneath the hot tub,

which is not accessible. The board will look into the possibility of repairing the plumbing with a sleeve before making a decision on completely replacing the tub.

The board is beginning to look into repairing the sauna door. Before opening the sauna, a reservation system will need to be put into place to meet COVID protocols. Likely there will be a separate fee listed for sauna reservations, due at the time of reservation. The sauna will also have to be cleaned between each reservation and allowed to have air circulation.

One of the benches in the men's locker room has broken. The board will look into the replacement of the wood on the benches or replacing the bench structure entirely. This may be a project that is given to the new maintenance coordinator.

There are also six new hires. This will help as the pool begins to expand hours back toward pre-COVID hours.

Lawre is also in communication with Robert in an effort to bring back a water aerobics program. This may be a paid contract class to be more cost effective for the pool budget.

Lawre has also requested that Arcata High put out more trash bins in their parking lot to decrease the amount of trash being left on ACP property.

SUBJECT: Other Reports – none.

SUBJECT: Management Update

Announcements went out for the Program Coordinator and Maintenance Coordinator positions. Applications have been received for both and Dave believes he is close to hiring a Program Coordinator.

SUBJECT: Audit Update

The Auditors plan to have the draft audit prepared by the October board meeting. They expect to come whether the meeting is held electronically or physically.

SUBJECT: Other Old Business – None

SUBJECT: Admission Fees Adjustment

After much discussion, the board decided to raise most admission fees by at least 6%. They also plan to initiate talks with the swim team board of directors to talk about what the rental fees should be for 2022.

MOTION:

ACTION:

SUBJECT: Other New Business – None

SUBJECT: General Board Comments – The next board meeting may need to be held in person. Currently, meeting place options are at Mad River Hospital or the Food works building.

The Board also plans to send a letter to Arcata City Council and the County of Humboldt to request allocation of funds to Special Districts.

ADJOURNMENT: Motion passed to adjourn.

The meeting was adjourned at 6:30 PM.

The next meeting will be held October 20<sup>th</sup>, 2021, in the Zoom format.

Submitted By:

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Abigail Brunner, Acting Recording Secretary Date

Approved By:

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Jan Ross, Board Chair Date