

**North Humboldt Recreation and Park District
Board of Directors Meeting**

Teleconference:

Wednesday, January 19th, 2022

Directors Present: Kelley Hurlburt, Patrick Swartz, Jan Ross, Harvey Kelsey, Marj Fay

Directors Absent: None.

Also Present: Dave Nakamura, Lawre Maple

The meeting was called to order at __4:30__ P.M.

SUBJECT: Approval of the Agenda

MOTION: A motion and a second (**Fay, Swartz**) was made to approve the agenda.

ACTION: The motion was approved.

SUBJECT: Approval of the Minutes - None

MOTION: A motion and a second (**Swartz, Kelley**) was made to approve the minutes.

ACTION:

SUBJECT: Resolutions

- Resolution 2021-1 – Proclaiming a Local Emergency and Authorizing Remote Teleconference Meetings of the NHRPD for the period of **Jan/19** to **Feb/19**, 2022.

MOTION: A motion and a second (**Swartz, Hurlburt**) to approve the extension of Zoom meetings until **February/19/2022**.

ACTION: The motion was approved.

SUBJECT: Public Comment –

The request was made that the pool figures out a way to start swimming lessons again.

The question was placed on how kids can swim in the lap lanes especially for events such as a triathlon. They don't get the necessary time during their swim team hours.

Concern was expressed about opening up and getting rid of the reservation system and having all lanes become drop in lanes.

SUBJECT: Programs/Operations Report -

Schools have been contacted about their covid protocols and see if the interest is there for lessons/rentals. As well as trying to get the staff to where we can offer group style lessons again for the public.

It was discussed about kids lap swimming if they are with their parents. If there are certain days/times/ages that this can apply to.

Board discussed bringing rec swims, float night, and family lap swim times back to the pool.

Hvac is believed to be clogged slightly. It has been cleaned and is running more efficiently. Also, discussed having a specialist come in to look at the system and have it fixed.

SUBJECT: Financial Report -

Have updated the income statement so that way it is easier to read and follow. As well as making it a smoother process for getting the invoices processed and paid depending on how they are received.

SUBJECT: Other Reports –

Board discussed the best areas to invest the money that the pool received from the ARPA funds. Whether it is having money saved for down the road, equipment around the pool that needs to be fixed/replaced, or other beneficial areas. Continued to the next meeting so that more research can be done on different options.

SUBJECT: Management Update -

With Paycom it is being looked at to have more functionality on the website/app. Having certifications for staff members on file, pool work schedule, can trade/cover shifts, and pings when people clock in outside of their shift.

Need to update the employee manual. This is in progress. Discussed the possibility of updating the POS system for the front of the pool so it is more user friendly and allows for more clarity to easily answer questions that the public has about what is going on at the pool.

Board discussed what it would take to attract/keep a new hire who would be taking Dave's or Lawre's position. How many people would it take/ part time or full time position, and background required. This was more of a philosophical discussion to keep in mind for the future.

Dave received a \$5 dollar raise that was approved by all members of the board.

SUBJECT: Board Officer Elections
Board officers will be kept the same for 2022

SUBJECT: Senator McGuire ARPA Letter
Consensus to authorize letter to be signed by Board members

SUBJECT: General Board Comments – None.

ADJOURNMENT: Motion passed to adjourn.

The meeting was adjourned at 6:45 PM.

The next meeting will be held **February/16/2022**, in the Zoom format.

Submitted By: February 14, 2022

Ryan McLaughlin, Acting Recording Secretary Date

Approved By:

Jan Ross, Board Chair Date