

**North Humboldt Recreation and Park District
Board of Directors Meeting**

Teleconference:
Wednesday, July 20th, 2022

Directors Present: Kelley Hurlburt, Patrick Swartz, Jan Ross, Marj Fay
Directors Absent: Harvey Kelsey
Also Present: Dave Nakamura, Lawre Maple, Ryan McLaughlin, Kellie Long

The meeting was called to order at 4:33P.M.

SUBJECT: Approval of the Agenda

MOTION: A motion and a second (**Fay, Hurlburt**) was made to approve the agenda.

ACTION: The motion was approved.

SUBJECT: Approval of the Minutes

MOTION: A motion and a second (**Hurlburt, Swartz**) was made to approve the minutes.

ACTION: The motion was approved.

SUBJECT: Resolutions

- Resolution 2021-9 – Proclaiming a Local Emergency and Authorizing Remote Teleconference Meetings of the NHRPD for the period of **July 20** to **August/20**, 2022.

MOTION: A motion and a second (**Fay, Hurlburt**) to approve the extension of Zoom meetings until **August 20, 2022**.

ACTION: The motion was approved.

SUBJECT: Public Comment – None

SUBJECT: Programs/Operations Report -

Starting July 25th group swim lessons from 5-7 pm Mon - Thurs will be occurring. There are two 2-week sessions that are ready to have people signing up. Future lessons are being looked at.

Guard will be on duty from 4-6pm allowing the pool to stay open to the public until the beginning of swim lessons.

Lifeguarding classes are being run at the facility. These are based on the interest shown in the class.

The new maintenance coordinator is learning more about the facility and small jobs they can do to help the general cleanliness and keep the facility running smoothly.

SUBJECT: Financial Report -

Invoices with some organizations have taken a while to be paid and reminders need to be sent out.

SUBJECT: Other Reports – None

SUBJECT: Management Update -

Website is back up and running and the information is worked on being updated so that it reflects current pool operations.

A new employee handbook is in the process of being put together to reflect recent management/payroll updates or operations at the pool.

SUBJECT: Other Old Business – None

SUBJECT: Other New Business –

2022 Audit: The auditors have been reached out to and are waiting on the engagement letter to be signed. They sent a preliminary list of information they will need.

California Class: The Board is discussing moving to a new investment pool. Two representatives from California Class joined the meeting to introduce it as well as answer questions that were posed by the board to determine if this was a viable option for the pool. It appears to be an easier investment avenue where the pool will not have liquidity issues. There is view only option access to the financials for bookkeeping. Dual Authority for financial transfers sounds like an option that can be set-up to ensure funds security.

SUBJECT: General Board Comments – None.

ADJOURNMENT: Motion passed to adjourn.

The meeting was adjourned at 6:05PM.

The next meeting will be held **August 17, 2022**, in the Zoom format.

Submitted By:

8/10/2022

Ryan McLaughlin, Acting Recording Secretary

Date

Approved By:

Jan Ross, Board Chair

Date