

North Humboldt Recreation and Park District
Board of Directors Meeting
Mad River Hospital, Minckler Education Center Conference Room
3800 Janes Road, Arcata, CA
Teleconference Location: 35 Lindan Ave, Quincy, CA
Wednesday March 11, 2020
4:44PM

MINUTES

Directors Present: Jan Ross, Harvey Kelsey, Marj Fay

Directors Absent: Kelley Hurlburt, Patrick Swartz

Also Present: Dave Nakamura, Katie Burnham (recording secretary)

SUBJECT: Approval of the Agenda – **Action Item**

MOTION: It was moved (Kelsey) and seconded (Fay) to approve the Agenda.

ACTION: The motion was approve.

SUBJECT: Approval of the Minutes February 19, 2020 – **Action Item**

MOTION: It was moved (Fay) and seconded (Kelsey) to approve the Minutes from the February 19, 2020 meeting with amendments.

ACTION: The motion was approved.

SUBJECT: Correspondence & Communications

Maple: Sarah Turner donated \$500 and mentioned she would donate more later.

Nakamura: Nominations for the LAFCO Board of Directors position are open; Board members circulated the letter.

SUBJECT: Public Comment - *none*

SUBJECT: Reports

Maple: Noted that she had been working through several staffing issues the past week, as many of her employees are affected by changes made at HSU (in regards to COVID-19). There are enough lifeguards, but few available teachers for swim lessons. Swim lesson sign-ups are slow, also likely due to concerns over COVID-

19. Next week there are no lessons, due to spring break, and then the next session starts up.

Some of the seniors are not coming to the normal afternoon swim group.

Nakamura: Noted that Humboldt County is slow to react to the COVID-19 Pandemic, as there are no active cases. However, there are a lot of preparations going on behind the scenes, especially for larger institutions and businesses. At present, there was no directions given to pools and how to conduct business (stay open or close) in regards to COVID-19.

Specific to the Arcata Pool, larger group classes and team trainings will need to implement social distancing of 6 feet and suggested the Pool should think about closing down the exercise room and sauna.

Maple noted that her staff are constantly cleaning the front desk, the pool is constantly cleaned from the filtration system, and locker rooms are cleaned and disinfected every night.

SUBJECT: February Financial Reports

Nakamura: On the Statement page, there are two things to point out: Cash and Humboldt County Investment Fund have \$100,000. The Pool just paid the bill for the parking lot, which should show up on the next statement. For Payables, the UC Line of Credit was activated (\$100,000) and the Pool will pay off the loan when the state bond money is released. After paying off the loan, there will still be about \$215,000 in the bank. The goal is to have at least three months of operating budget (\$150,000) in reserve when pass sales slow. That being said, with unknowns regarding coronavirus, there may be a different scenario.

On the Monthly Statement: \$39,000, with year to date equaling \$6000 more than last year. Daily admissions are down (possibly because people bought more passes). Labor was very high in February; possibly due to swim lessons (Freshwater School used 4 to 5 teachers for two weeks). Additionally, the Coast Guard owes the Pool \$3000 in late payments. The Coast Guard changed their billing system and the UC Business Office is working to get this resolved.

Supplies and services are directly related to Contract Classes. This year there were scuba classes, and there were none last year.

Maple noted she submitted a grant through Humboldt Sponsors for \$1500, which would be used for kids swim classes.

SUBJECT: Other Reports - *none*

SUBJECT: Old Business

SUBJECT: Website and Sign Update

Updating the Pool website is in process and Maple received an invoice today for “making ADA compliant, adding an event calendar, and adding an info banner to the front page.” No update on the sign.

SUBJECT: Humboldt Swim Club Contract Update - **Action Item**

Discussion about the Humboldt Swim Club Contract ensued. It was decided that the Club would be presented with the cost of \$17.00 per lane per hour. When HSU is not in session, the Club may swim for an additional hour from 10-11AM on Saturdays. Starting in September, morning practices will be from 6-7 AM every Tuesday/Thursday for two or three lanes (depending on what the Club wants to pay).

The Board agreed to research rental rates for a swim meet before finalizing and voting.

MOTION: It was moved (Kelsey) and seconded (Fay) to approve the Humboldt Swim Club Contract as “offering up 2-3 lanes on Saturdays from 11-12 at \$17.00/lane; additional cost must be accrued every week if used. When HSU is not in session, the Club may swim for an additional hour from 10-11AM.”

ACTION: The motion was approved.

MOTION: It was moved (Kelsey) and seconded (Fay) to approve the Humboldt Swim Club Contract “to allow morning practices from 6-7 AM starting in September on Tuesdays/Thursdays for two lanes.”

ACTION: The motion was approved. Ross abstained, as she noted the Club “may need three lanes.”

SUBJECT: Water Polo Contract Update - **Action Item**

Discussion on whether to allow a water polo club to practice at the pool ensued. Board members agreed to hold a special meeting on March 25th to address this topic and the remainder of the agenda.

The meeting was adjourned at 6:16 PM.

Minutes Submitted by:

Katie Burnham, Recording Secretary Date

Minutes Approved by:

Jan Ross, Board President Date