

**North Humboldt Recreation and Park District**  
Board of Directors Meeting  
Teleconference: <https://humboldtstate.zoom.us/j/615517054>  
ID: 615 517 054  
Wednesday June 17, 2020  
4:30 PM

*This meeting is facilitated through an online Zoom format, consistent with the CA Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

Board Members Present: Harvey Kelsey, Jan Ross, Kelley Hurlburt, Patrick Swartz, Marj Fay

Board Members Absent: NA

Also Present: Dave Nakamura, Lawre Maple, Mike Nichols, Rebecca, Ivy Breen

**MINUTES**

SUBJECT: Approval of the agenda.

MOTION: It was moved (Swartz) and seconded (Hurlburt) to approve the Agenda with the change to move New Business (Pool Reopening) to the beginning of the agenda.

ACTION: The motions was approved.

SUBJECT: Approval of the May 20, 2020 meeting minutes.

MOTION: It was moved (Hurlburt) and seconded (Swartz) to approve the minutes.

ACTION: The motion was approved.

SUBJECT: Public Comment

Rebecca, President of the Humboldt Swim Club: Clarified that the Board got the letter they sent. Questioned when the pool will reopen and also commented that the Club is open to renting the pool at any time of day. Also noted that they are submitting requests to other pools and want to get back to the pool as soon as possible.

Ivy Breen: requests that any questions from the County in regards to Humboldt Swim Club and the Pool reopening be directed to HSC.

SUBJECT: Reports

SUBJECT: COVID-19 Update

Nakamura provided a brief update on Covid-19. Of note, caseloads in Humboldt County are numerically small, but per capita, Humboldt is in the middle. However, many infected people in the county do not know where they're contracting the virus. There are currently no hospitalizations.

SUBJECT: Reopening Plan

Nakamura spoke about reopening. From the Joint Information Center and the State, current guidance on reopening has been slightly inconsistent in terms of stages (1, 2, or 3). The guidance on fitness centers and gyms came out on June 5<sup>th</sup> and notes that all guidance must comply with the local County Public Health Office approval and that it is up to the county when a business can open. Pool opening regulations in California have been delegated to counties, and Humboldt is taking a conservative approach. The county online opening portal is segmented by industry type, and the segment for gyms and pools is not currently live or accepting applications. Nakamura's contact with the County Public Health Office indicated that there will be an announcement by the end of June when gyms and pools can reopen.

The opening application for gyms and pools is currently unavailable; however, as Nakamura has worked on other applications, he and Maple worked to compile a document with the standard information that will likely be needed.

Board member Fay inquired about the type of training required of employees. Nakamura stated the training is available via the online employee portal and Maple also noted that employees will need to attend an employee meeting prior to working approval. More discussion about employee Covid training ensued.

Nakamura noted that State social distancing guidelines must be followed in any open facility, whereby there is one person per lane in any size pool (regardless of lane width). The locker rooms will be open with social distancing guidelines and will allow very few patrons in at a time. The State guidance also indicates that all saunas and hot tubs will be closed. Note that the State is largely allowing individualized activities and (for the most part) not allowing group activities of any kind. Open gyms are allowing individualized workouts—any group activities are very restrictive (per the current guidance).

Board discussion ensued. Of note, Swartz commented that there needs to be an SOP for if/when a patron or pool employee contracts Covid and how the Pool will proceed.

Pool locker rooms and reserving times to swim were also discussed. Maple and Nakamura are looking into an online reservation system and suggested allowing three lanes per hour as reservable and three lanes as drop-in (to accommodate different scheduling needs). More discussion ensued in regards to the social distancing guidelines for pools.

Discussion ensued regarding opening and allocating all six lanes to the Humboldt Swim Club practice for two-hour blocks.

Maple noted that she put a message out to all pool employees in the When to Work App. There are about 10 employees in town and available to work. She does not know what the exact pool open/close schedule will look like or which employees will need accommodations. Nakamura shared a draft schedule for opening and many Board members voiced their opinions for the need to be open for longer hours.

Board member Kelsey asked how long the Pool can operate at a loss until the restrictions are lessened. Nakamura stated that, given operating costs and the cost of lifeguards, the pool would break even if there were 6 people in the facility per hour. He also noted that the pool's main revenues come from rec swim, which will not be an option (given the current guidelines) for some time.

Kelsey suggested suspending season passes (until the pool opens completely) and asking patrons to purchase "10 punch" swim passes to use in 30-minute swim blocks. Maple noted that she doesn't think patrons will purchase anything more until their season passes are returned.

More discussion regarding pool open/close schedules, Humboldt Swim Club use times, and availability of lifeguards (with respect to HSU being mostly virtual in the fall) ensued.

Nakamura suggested he and Maple put together three separate opening models that incorporate the Humboldt Swim Club and hold an additional Board meeting in two weeks.

SUBJECT: Old Business

SUBJECT: 2020-21 Budget


Nakamura showed the proposed budget and noted that there are many unknown variables including base costs, labor costs, and expected profits. Notably, revenue is expected to be down tremendously, given the present circumstances.

Swartz inquired whether PPP Loans had been opened up to Special Districts. Nakamura said not currently, but possibly within the next Federal Relief Bill.

All other subjects were postponed until the meeting in two weeks on July 1, 2020.

The meeting was adjourned at 6:10 PM.

Submitted by:



7/7/2020

Katie Burnham, Recording Secretary

Date

Approved by:

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Jan Ross, Board Chair

Date