

NORTH HUMBOLDT PARK AND RECREATION DISTRICT

Minckler Education Center Conference Room

Mad River Hospital, Arcata, CA 95521

Thursday, July 11, 2019

PRESENT: Jan Ross, Pam Loudenslager, Kelley Hurlburt, Harvey Kelsey, and Bridget Beck

STAFF: Dave Nakamura, Lawre Maple

I. CALL TO ORDER

The meeting was called to order by Chairperson Jan Ross at 4:35 PM at the Minckler Education Center Conference Room, Mad River Hospital.

II. APPROVAL OF THE AGENDA

A motion was passed to approve the agenda. (Bridget Beck/Pam Loudenslager/all in favor)

III. APPROVAL OF THE MINUTES

A motion was passed (B. Beck/P. Loudenslager/all in favor) to approve the minutes of the May 22, 2019 meeting.

IV. CORRESPONDENCE AND COMMUNICATION – L. Maple

Reported that she is working on getting in touch with the Silver Sneakers program. She will contact P. Loudenslager if she needs help with phone calls.

V. PUBLIC COMMENT

- Question whether the step at the front entrance will be smaller with the new construction.
- Some patrons did not know that the swim team was practicing at a later hour this summer.

VI. REPORTS

A. Program/Operations Report – L. Maple

- Pool is running okay.
- There was an anonymous donation made to the pool for new locker room gear bags.
- Rec swim is going okay.
- Morning lessons are popular; evening lessons are slowing down.
- Hiring some new lifeguards – high school students.
- Eleven scholarships awarded with the funds from Humboldt Area Foundation.
- Parking Lot/Sewer Lateral project is underway.

B. Financial Report – D. Nakamura

- Revenues may be above projected.
- Payroll up due to soundboard project.
- Supplies and Services are up: \$4,000 due to soundboard project; additionally the chemicals and vendor charges have gone up.
- Harvey Kelsey comment: Last year Supplies and Services were above projected amount also. Perhaps proposed budget is too low?

- Overall budget for fiscal year is projected to be \$-464.

VII. OLD BUSINESS

A. 2019-20 Budget – D. Nakamura

Challenges that the Arcata Community Pool expects to face in 2019-20:

- 25 yard pool in McKinleyville to open soon; will there be a change in ACP daily admission?
- Minimum wage increase in January (halfway through fiscal year). Expect \$20,000 additional labor dollars per year after the increase. H. Kelsey questions: Should use rates and fees increase next year? Are employees above minimum wage receiving wage increases when minimum wage increases? D. Nakamura responded that rate increase conversations start in August and that employees above minimum wage are given increases when minimum wage is increased. H. Kelsey question: Is Humboldt Swim Club lane usage under rentals? D. Nakamura responded: Yes. H. Kelsey requests this to be a separate line item in the budget.
- Utilities are an unknown. PG&E rate structure is unknown; their bankruptcy is complicated and may take a year to settle.
- Repair and maintenance is an unknown; was up this year due to sound board, but now back to normal.
- Insurance is an unknown. ACP is covered under the Special District Risk Management Insurance for property, liability and worker's comp.
- Discussion to approve budget. (H. Kelsey motion/Kelley Hurlburt second/all in favor)

B. Parking Lot Project – D. Nakamura

- Project started. G.R. Sundburg Inc. is contractor.
- Patio project discussion. Hot tub permitting is complicated. It could be about 6 months. D. Nakamura proposes if funds are available to start the bid process for the patio and hot tub project in October 2020 and anticipates work to be done in the summer of 2021.
- Future patio construction will not demo or damage current work (on Parking Lot/Sewer Lateral).

C. Board Elections Update

- Bridget Beck, Jan Ross, and Harvey Kelsey are planning on applying for the four year seats.
- Pam Loudenslager will apply for the two year seat.

VIII. NEW BUSINESS

None at this time

IX. GENERAL BOARD COMMENTS

None at this time

X. ADJOURN

Meeting was adjourned at 6:23PM

Next meeting is scheduled for Wednesday, August 21, 2019 at 4:30pm.

Respectfully submitted,
Bridget Beck
Acting Recording Secretary
Approved:

Chair

Date