

North Humboldt Recreation and Park District
Board of Directors Meeting
Wednesday, October 4, 2023

Directors Present: Harvey Kelsey, Marj Fay, Jan Ross, Patrick Swartz, Kellie Hurlburt

Directors Absent: None

Also Present: Dave Nakamura, Kellie Long

The meeting was called to order at 4:34 P.M.

SUBJECT: Approval of the Agenda

MOTION: A motion and a second (Kelsey/Swartz) was made to approve the agenda with a change to move the fee item immediately after the legal update.

ACTION: The motion was approved.

SUBJECT: Approval of the Minutes

Continued to next meeting.

SUBJECT: Public Comment – None reported.

SUBJECT: Legal Update–

No closed session was necessary. There was a brief update on the current status of the situation.

SUBJECT: Programs/Operations Report -

There was considerable conversation about a recent request from the Humboldt Swim Club regarding their use of the pool for their Creepy Crawl fundraiser. In the recent past they used the entire pool during closed hours and used four lanes during open hours. Since this request is during regular open hours, it was decided to limit their use to the four lanes that they have reserved for practice. It was observed that the contract needs more detail for this event.

SUBJECT: 2024 Fee Adjustments –

There was further deliberation about fees that would go into effect on January 1, 2024. The number of lanes that the HSC uses was brought up as an issue. Suggestions included signage, communication with the coaches, and specific language regarding this issue in the next contract. Staff was directed to post yellow A-frame signs to mark the number of lanes that HSC is using. It was also suggested that the coaches should be provided a copy of Schedule A of the

contract and initial it so that everyone knows the authorized schedule. The charge per lane hour for HSC use was agreed to go from \$8 in 2023 to \$9 in 2024.

The fee schedule for admission fees, swim lessons, private lessons, and swim club was revised line by line. The Master's program requires more information in order to review the pricing structure.

SUBJECT: District Board Elections–
An individual has been identified for the vacant board seat. Dave will process the paperwork with the County.

SUBJECT: Other Reports – None

SUBJECT: Other Old Business –
Future meetings dates for November and December are problematic for members schedules. Next meetings will be on November 7th and December 6th.

SUBJECT: Other New Business –
Discussion and authorization to adjust the hourly wage for the Pool Director and the Maintenance Coordinator.

SUBJECT: General Board Comments – None

ADJOURNMENT:

MOTION: A motion and a second was made to adjourn. (Swartz, Fay)

ACTION: The motion was approved.

The meeting was adjourned at 6:24 PM.

Approved By:

Jan Ross, Board Chair

Date