

North Humboldt Recreation and Park District
Board of Directors Meeting
Tuesday, November 19, 2024

Directors Present: Jan Ross, Harvey Kelsey, Kellie Hurlburt, Patrick Swartz, Jolly Earle (Via Zoom)

Directors Absent: None

Also Present: Dave Nakamura, Meaghan Paulus, Kellie Long, Mary Ruffcorn

The meeting was called to order at 5:07 P.M.

SUBJECT: Approval of the Agenda

MOTION: A motion and a second (Kelsey/Hurlburt) was made to approve the agenda. The agenda was modified to have move the financial report and the fee schedule items to the top of the agenda after public input.

ACTION: The motion was approved.

SUBJECT: Approval of the Minutes –

MOTION: A motion and a second (Swartz/Hurlburt) was made to approve the September minutes with a minor change on page 2 noted.

ACTION: The motion was approved.

MOTION: A motion and a second (Swartz/Hurlburt) was made to approve the October minutes as presented.

ACTION: The motion was approved.

SUBJECT: Public Comment – None reported.

SUBJECT: Financial Report–

Dave presented detailed analysis on the year-end numbers as a starting point to consider when looking at fee adjustments. It is expected that we'll have about a 23k net gain for the fiscal year.

The October monthly statement was presented in detail to illustrate the current fiscal year financial situation. Utilities costs were broken down and discussed. Electric costs have risen by 18% over the past two years. Gas transportation costs have risen at similar rate. Gas itself is relatively static right now, but this can change due to outside market pressures in supply and demand. For instance, if

there is a world political event or if it is a very cold winter rates can increase significantly.

Payroll has increased significantly year over year. Dave noted that the amount of hours worked seems to be within the range that he typically expects. He also presented analysis on the amount of revenue that has come in versus the previous year. The increase in labor intensive programs such as swim lessons, school lessons and rentals has gone up about 24%. This seems to justify the increase in labor costs.

The 20k increase in tax revenue that was noted at the end of last fiscal year was explained via email by the county tax assessor. It appears that some adjustments to property values were made that resulted in this increase. This means the base tax revenue that came in last fiscal year will continue into the future.

Proposition 32, the minimum wage increase that was on the ballot appears to be voted down by the state's voters.

Bottom line is that we're basically even with the last fiscal year at this time.

SUBJECT: 2025 Annual Fee Adjustment–

There was considerable discussion on the approach to the base percentage increase for 2025. The increases were bracketed at 5%, 7.5% and 10%. The general approach was to go towards that higher amount to match the increases in expenses as presented in the financial report. Each fee category was discussed and adjusted using rounding methods and anecdotal comments on demand for services.

There was considerable discussion about the rates being charged and the amount of pay for the instructors for private lessons. This will be brought back next meeting.

The swim contract rate and frequency of billing was finalized. The addition of the weight room will be added to the contract as well.

ADJOURNMENT:

MOTION: A motion and a second was made to adjourn. (Swartz, Kelsey)

ACTION: The motion was approved.

The meeting was adjourned at 7:07 PM.

Approved By:

Jan Ross, Board Chair

Date