

North Humboldt Recreation and Park District
Board of Directors Meeting
Tuesday, November 7, 2023

Directors Present: Harvey Kelsey, Marj Fay, Jan Ross, Kellie Hurlburt

Directors Absent: Patrick Swartz

Also Present: Dave Nakamura, Kellie Long

The meeting was called to order at 5:06 P.M.

SUBJECT: Approval of the Agenda

MOTION: A motion and a second (Kelsey/Hurlburt) was made to approve the agenda with a change to move the fee action item before reports.

ACTION: The motion was approved.

SUBJECT: Approval of the Minutes

MOTION: A motion and a second (Kelsey/Hurlburt) was made to approve the September Minutes.

ACTION: The motion was approved.

MOTION: A motion and a second (Kelsey/ Hurlburt) was made to approve the October Minutes.

ACTION: The motion was approved.

SUBJECT: Public Comment – Mike Nichols inquired about the possibility of renting the pool to start a beginning water polo program. The idea is to focus on younger kids which would cause fewer problems with the facility constraints. Staff will work with Mike on proposal and scheduling logistics.

SUBJECT: Fee Schedule–

It was noted that this was the time to review the fee schedule from last meeting and suggest any further changes. The masters program was the main item that was not finalized. There was discussion about the structure of the program, the amount that is typically collected per month, the direct expenses for the coach, and the cost for the lane usage. A fee increase of \$30 per month for non-season pass holders was agreed to.

MOTION: A motion and a second (Kelsey/Hurlburt) was made to approve the complete fee schedule as discussed over the past few meetings.

ACTION: The motion was approved.

There was a brief update and discussion on the status of the Humboldt Swim Club contract.

SUBJECT: District Board Elections–

An individual has been identified for the vacant board seat. Dave has submitted the paperwork to the County. It's likely the Board of Supervisors will approve the appointment some time in December.

SUBJECT: Management Updates -

There will be a meeting with the City of Arcata regarding property development that is associated with former Redevelopment Agency. The RDA was dissolved by the state in back in 2012. Dave will report back.

There are changes that will happen next year with our natural gas provider, SPURR. They are going to discontinue the energy aggregation for natural gas next year. There are two alternatives: to join a different Joint Powers Agreement, ABAG (Association of Bay Area Governments) or to convert to PG&E. Dave will do further research and report back.

PG&E rates are going through the process with the Public Utilities Commission. It looks like there is going to be a 12% to 13% increase starting January 1st.

Medi-Cal is going through a process to reverify eligibility for recipients of this benefit. This may present challenges for the pool's discount program this is being initiated.

SUBJECT: Audit Report –

The Audit report is nearing completion of the editing process. The audit presentation is tentatively scheduled for the December meeting.

SUBJECT: Program / Operations Report–

Certificates from SDRMA were received. These recognized that there have not been any claims for Worker's Compensation, or Property and Liability.

Current swim lesson sessions are nearing completion.

A sponsorship program is being worked on by staff. A brief outline was verbally presented. The packet will be emailed to the board and discussed at the December meeting before launching.

There was discussion about the condition of the lockers especially on the women's side. This will be researched by staff.

The holiday schedule was discussed. For November, we will closed at 6pm on Wednesday and be closed on Thanksgiving and the following day. Open on Saturday. For December, close at 6pm on Friday the 22nd. Closed through New Year's and reopen on January 2nd.

Lighting in the locker rooms was mentioned.

SUBJECT: Financial Report–

The September report was discussed. Revenue is up approximately 20k compared to last year. Last year there was still some impacts from the COVID shutdowns and customer activity was still slowly increasing. Overall, we are just over 3k ahead of last year on the bottom line on the Income Statement.

Receivables have largely been caught up on. Coast Guard invoicing is still in process.

The furniture in the patio area was discussed.

Some potential issues regarding life guards was discussed.

SUBJECT: Other Reports – None

SUBJECT: Other Old Business –

SUBJECT: Other New Business –

SUBJECT: General Board Comments – None

ADJOURNMENT:

MOTION: A motion and a second was made to adjourn. (Swartz, Fay)

ACTION: The motion was approved.

The meeting was adjourned at 6:44 PM.

Approved By:

Jan Ross, Board Chair

Date