

**North Humboldt Recreation and Park District
Board of Directors Meeting**

Teleconference:

Wednesday, December 21, 2022

Directors Present: Kelley Hurlburt, Harvey Kelsey, Patrick Swartz, Jan Ross

Directors Absent: None

Also Present: Dave Nakamura

The meeting was called to order at 4:32 P.M.

SUBJECT: Approval of the Agenda

MOTION: A motion and a second (**Swartz, Hurlburt**) was made to approve the agenda as posted.

ACTION: The motion was approved.

SUBJECT: Approval of the Minutes

MOTION: Approve October 19 Minutes, (**Swartz, Hurlburt**), was made to approve the minutes.

ACTION: The motion was approved.

MOTION: Approve November 30 Minutes, (**Swartz, Hurlburt**), was made to approve the minutes.

ACTION: The motion was approved.

SUBJECT: Resolution 2021-16 – Proclaiming a Local Emergency and Authorizing

Remote Teleconference Meetings of the NHRPD for the period of **December 21, 2022** to **January 21, 2023**.

MOTION: A motion and a second (**Kelsey, Hurlburt**) to approve the extension of Zoom meetings until **January 21, 2023**.

ACTION: The motion was approved.

SUBJECT: Public Comment – Comment was given about the condition of the workout room and the exercise equipment. A letter will be sent to Dave and he will distribute.

SUBJECT: Programs/Operations Report -

It was noted that this is intended to be a short meeting

Lighting project for the women's locker room is being worked on.

SUBJECT: Financial Report -

The financial report was submitted to the board. It was later noted that there is an error on payroll on the statements. This will be looked into and corrected.

SUBJECT: Management Updates–

Audit Update –Detailed information that the auditor has requested is being worked on and sent to the auditor. It is intended to have the audit ready for acceptance at the January meeting.

SUBJECT: Humboldt Swim Club Contract –

The contract has been sent to the swim club and there hasn't been any response. It was noted that the contract and certificate of insurance needs to be completed before the club can use the pool in the new year.

Swim club hours in the new brochure and Sunday open hours were discussed.

SUBJECT: Other Reports – None

SUBJECT: Other Old Business – None

SUBJECT: Other New Business –

Authorize Reserve Fund Transactions –

There was a brief presentation on the various accounts and the amount of funds in RCB Checking, the County Investment Pool, and California Class.

MOTION: A motion and a second (**Kelsey, Swartz**) to approve the transfer of funds from the County to general checking after the December property taxes are posted. The transfer will be the total amount available with the County less approximately \$10,000.

ACTION: The motion was approved.

MOTION: A motion and a second (**Hurlburt, Swartz**) to approve the transfer of the total amount of funds that are withdrawn from the County from general checking into California Class.

ACTION: The motion was approved.

SUBJECT: General Board Comments – None.

Discussion about the master's swim class. There was some question about what type of pass that is necessary to participate in the program. Any pool admission is allowed to participate in this program.

ADJOURNMENT: Motion to adjourn.

MOTION: A motion and a second (**Kelsey, Swartz**).

ACTION: The motion was approved.

The meeting was adjourned at 5:05 PM.

Approved By:

Jan Ross, Board Chair

Date