

North Humboldt Recreation and Park District
Board of Directors Meeting
Wednesday, April 16, 2025

Directors Present: Jan Ross, Harvey Kelsey, Kellie Hurlburt, Patrick Swartz

Directors Absent: None

Also Present: Dave Nakamura, Lawre Maple, Kellie Long, Susan Cashman

The meeting was called to order at 4:34 P.M.

SUBJECT: Approval of the Agenda

MOTION: A motion and a second (Kelsey/Hurlburt) was made to approve the agenda.

ACTION: The motion was approved.

SUBJECT: Approval of the Minutes –

MOTION: A motion and a second (Kelsey/Hurlburt) was made to approve the March minutes.

ACTION: The motion was approved.

SUBJECT: Public Comment – Issues around availability of parking and the high school lot were discussed. There will be direct communication with the high school regarding the area closest to the pool on the high school property to reiterate the trade of parking for the life skills class. Signage and other issues were discussed.

SUBJECT: Programs and Operations Report –

School group lessons and group swim lessons have been going well. Staffing levels have been adequate recently. More hiring is going on for summer and beyond. Sundays have been busy at times, especially during rec swims.

Sauna parts have been ordered and should be in soon.

The issue of the times of the Special Olympics rental on Saturday mornings was again discussed. Last year the rental caused user conflicts with the lap swimmers who usually swam on Saturday mornings. Also, the rental was brought to the board's attention late in the process. This year there was an attempt to get them to move their program to Sundays which was unsuccessful. The original proposed schedule was negotiated to one fewer lane and a shorter time in the shallow end. There is an idea to get the swim team to use Cal. Poly on Saturdays during the time that the Special Olympics is using the lap lanes.

Patrick wanted it noted that times should be set aside for lap swimmers at consistent times as if it was a normal pool program. Dave suggested there be a discussion where times and minimum number of open lap lanes are clearly designated by the board. This will give staff clear direction for future program decisions during critical times. Mornings and evenings Monday through Friday and Saturday mornings were identified as the critical times.

SUBJECT: Financial Reports–

March financial statements and fiscal year-end projection were presented. Revenues were slightly up on most categories compared to last month and to March last year. Expenses are largely even with last year although payroll is up significantly. The current projection for end of the fiscal year is a net loss of 15k with the likelihood that this will improve over the last three month of the fiscal year.

SUBJECT: Management Report–Dave has been in extensive contact with the Election Office and explained the process for filling the current open board seat.

SUBJECT: Sub Committee Report–This group has met and will be finalizing job descriptions and organization charts. This should be ready for presentation by the next board meeting.

SUBJECT: Appointment / Swearing In of new Board Member–

MOTION: A motion and a second was made (Swartz/Hurlburt) to appoint Susan Cashman to the open board seat.

ACTION: The motion was approved.

ADJOURNMENT:

MOTION: A motion and a second was made to adjourn.

ACTION: The motion was approved.

The meeting was adjourned at 5:44 PM.

Approved By:

Jan Ross, Board Chair

Date