

**North Humboldt Recreation and Park District
Board of Directors Meeting**

Teleconference:
Wednesday, May 18th, 2022

Directors Present: Kelley Hurlburt, Patrick Swartz, Jan Ross
Directors Absent: Harvey Kelsey, Marj Fay
Also Present: Dave Nakamura, Lawre Maple, Ryan McLaughlin

The meeting was called to order at 4:32 P.M.

SUBJECT: Approval of the Agenda

MOTION: A motion and a second (**Swartz, Hurlburt**) was made to approve the agenda.

ACTION: The motion was approved.

SUBJECT: Approval of the Minutes -

MOTION: A motion and a second (**Hurlburt, Swartz**) was made to approve the minutes.

ACTION: The motion was approved.

SUBJECT: Resolutions

- Resolution 2022-4 – Proclaiming a Local Emergency and Authorizing Remote Teleconference Meetings of the NHRPD for the period of **May 18 to June 18, 2022.**

MOTION: A motion and a second (**Hurlburt, Swartz**) to approve the extension of Zoom meetings until **June 18, 2022.**

ACTION: The motion was approved.

SUBJECT: Public Comment – None

SUBJECT: Programs/Operations Report -

For summer schedule recreation swim on Friday nights is possibly being added. There are many people calling about facility rentals and there is an increase of bookings for the pool.

Master's swim program is being started up in June potentially for Mon/Wed/Fri 6-7:30am.

A landscaping company, Local Mow Man, is being contracted to work on the grounds of the facility.

Some minor repairs are being done around the facility (ex. locker rooms).

A prospective candidate is in the works for the operations supervisor position at the pool.

Swim lessons are being looked at along with the summer schedule and staff availability to see if there is any way to run group lessons.

SUBJECT: Financial Report -

On the report it is noticeable that the facility is being used more by groups coming back to the pool. Certain programs or areas of the pool are bringing in money that hasn't been seen since covid.

SUBJECT: Other Reports – none

SUBJECT: Management Update -

SDRMA assessor is coming in to look at the facility to give a report on the estimated property value. This will confirm coverage amounts for the property / liability insurance.

Financial transaction report for the State Controller's Office is fully completed and accepted for FY 2020-21.

SUBJECT: Other Old Business –

Radio ad is being put out again. There was discussion on the ideal amount or frequency that it should be run to get the best response from it. It was agreed that the timing is good to go with a higher amount of ads in order to attract customers to the pool.

SUBJECT: Other New Business –

2022-2023 Budget Draft Presentation: Expenses and budget of years prior to covid, during covid, and the past year are being compared to give an accurate representation of the budget that should be projected for the next year. It considers, what past programs that either are starting again or will be started have cost and brought in. The draft electronic document will be sent to board members soon. Staff will revise this draft inputting May financials and will fine tune numbers for approval at the next meeting.

SUBJECT: General Board Comments – None.

ADJOURNMENT: Motion passed to adjourn.

The meeting was adjourned at 5:37 PM.

The next meeting will be held **Jun/15/2022**, in the Zoom format.

Submitted By: 6/9/2022

Ryan McLaughlin, Acting Recording Secretary Date

Approved By:

Jan Ross, Board Chair Date