

**North Humboldt Recreation and Park District
Board of Directors Meeting**

Teleconference:

Wednesday, August 9, 2023

Directors Present: Kelley Hurlburt, Harvey Kelsey, Marj Fay, Patrick Swartz, Jan Ross

Directors Absent: None

Also Present: Dave Nakamura, Lawre Maple, Kellie Long, Meaghan Paulus, Austin Costello-Anderson

The meeting was called to order at 4:35 P.M.

SUBJECT: Approval of the Agenda

MOTION: A motion and a second (Swartz/Hurlburt) was made to approve the agenda as posted.

ACTION: The motion was approved.

SUBJECT: Approval of the Minutes

MOTION: A motion and a second (Hurlburt/Fay) was made to approve the May meeting minutes as presented.

ACTION: The motion was approved.

MOTION: A motion and a second (Hurlburt/Fay) was made to approve the June meeting minutes as presented.

ACTION: The motion was approved.

SUBJECT: Public Comment – Public comment was received from a customer about discounts for adults who receive social security disability assistance. The difficulties of affordability and the benefits of swimming were emphasized.

SUBJECT: Closed Session–

A motion and a second (Kelsey/Hurlburt) was made to move into closed session per the listed government code.

A motion and a second (Kelsey/Hurlburt) was made to come out of closed session per the listed government code.

No reportable action was taken during the closed session.

SUBJECT: Programs/Operations Report -

There was follow-up discussion regarding the discount for disability and Medi-Cal that has been discussed in the past. Some of the issues around verification were discussed. Staff will continue to work on this. An idea was generated that senior staff can issue a card that shows they are qualified for the discount for cashiering purposes.

Fall lessons are being organized and sign-ups are starting. Items that were discussed including a discount for the late evening hours, float nights, and parent child lap swim, Clarification on the HSC use of swim lanes was also discussed.

SUBJECT: Financial Report -

The draft June Income Statement is still being revised. It shows a loss of approximately \$87,000. \$63,000 is depreciation so that is a non-cash loss. It was noted that the first six months of the FY revenue coming into the pool was very slow. The second half of the FY was saw a significant increase in revenue.

Expenses that are notably high are hourly wages and utilities. Insurance is also up significantly for 2023 and is likely to continue increasing. Accounts Receivable have largely been resolved. The California Class Annual report was disseminated and discussed.

The swim lesson schedule that was approved in June was reviewed and discussed. This was a review since two board members were not in attendance when it was approved.

SUBJECT: Management Updates -

The 2023 audit is scheduled for the week of September 18th,

The management team going into the future was discussed. Dave is committed to continue through the 2023 calendar year. He is close to committing to going into 2024 with the idea that more effort will be made to find a potential replacement or another management structure.

Discussion on the current status of the board seats. Two board members are likely to continue with the third open seat an unknown. Also, discussed was the

process is on changing the dates of future elections to even years. This would lessen the potential cost of a full election.

SUBJECT: Other Reports – None

SUBJECT: Other Old Business – None

SUBJECT: Other New Business – None

SUBJECT: General Board Comments –

ADJOURNMENT:

MOTION: A motion and a second was made to adjourn. (Kelsey, Swartz)

ACTION: The motion was approved.

The meeting was adjourned at 6:18 PM.

Approved By:

Jan Ross, Board Chair

Date