

**North Humboldt Recreation and Park District
Board of Directors Meeting**

Teleconference:

Wednesday, September 21, 2022

Directors Present: Kelley Hurlburt, Harvey Kelsey, Patrick Swartz, Jan Ross, Marj Fay

Directors Absent: None

Also Present: Dave Nakamura, Lawre Maple

The meeting was called to order at 4:32P.M.

SUBJECT: Approval of the Agenda

MOTION: A motion and a second (**Swartz, Fay**) was made to approve the agenda. Correction noted on the next meeting date and added the need to discuss a personnel matter.

ACTION: The motion was approved.

SUBJECT: Approval of the Minutes

MOTION: A motion and a second (**Hurlburt, Kelsey**) was made to approve the minutes from August 17. A minor clarification was noted on the motion moving funds into California Class.

ACTION: The motion was approved.

MOTION: A motion and a second (**Kelsey, Hurlburt**) was made to approve the minutes from September 14.

ACTION: The motion was approved.

SUBJECT: Resolution 2021-12 – Proclaiming a Local Emergency and Authorizing Remote Teleconference Meetings of the NHRPD for the period of **September 21 to October 21, 2022**.

MOTION: A motion and a second (**Kelsey, Swartz**) to approve the extension of Zoom meetings until **October 21, 2022**.

ACTION: The motion was approved.

SUBJECT: Public Comment – Comment was passed on by staff regarding an informal group wanting to do some fundraising for a facility improvement in honor of Sarah Turner. Further conversation is needed with the group on what might be realistically achievable, what is an appropriate item related to Sarah,gr and what might help the pool the best.

SUBJECT: Programs/Operations Report -

Tri-kids event went well at the pool.

Swim lessons are gradually ramping up offerings and are going well with a limited staff. Kellie Long has done a good job coordinating this. Parent and child lessons have restarted.

The Tsunami Mommies program was discussed. Presently the program is very popular. It was recommended that Lawre discuss an increased fee with the local clinics to pay for this program.

Discussion regarding the brochure for winter programming and fees.

It was reiterated the Saturday of Thanksgiving break will be open at least for limited hours. Winter break will from mid-day on December 21 to reopening on January 3.

There was discussion about the condition of the water slide. The main column/support has some rust on it. Aaron will inspect to determine if this is a serious issue or not. The stair treads also will need to be replaced in the future.

Minor discussion regarding the HVAC repairs. Staff is working on establishing credit in order to acquire the necessary parts.

Ordering for concessions was discussed. Lawre will look into additional vendors for soft drinks and potentially ice cream.

The Coast Guard rescue swimmers use of the pool has been brought up again. There is new USCG coordinator who was here in the past. Dave is working on getting the pool onto the federal registry that is necessary to get government funds to pay for the passes.

There was discussion regarding a recent personnel change.

SUBJECT: Financial Report -

MOTION: A motion and a second (**Swartz, Kelsey**) was made to leave \$50,000 in Redwood Capital Checking from the amount withdrawn from the County Investment Pool for operational expenses. The remainder will be moved into California Class as approved last meeting.

ACTION: The motion was approved.

SUBJECT: 2023 Admissions and Rental Fees –

Staff presented information on past fees, potential increases and current fees. Increases for next year were discussed in the context of the current year over year inflation rate of 8.3%. A scenario of a 5% increase was also shown. It was noted that minimum wage will increase \$.50, or about 3% for next year. The other major operational expense of utilities is expected to increase. Various methodologies were discussed including comparisons with local competition. The conclusion was that the increases within the noted range was reasonable. School group lessons were discussed as being a program that is good to keep at an affordable level for school kids. Slight increases in group swims seem reasonable.

For next meeting the chart will be presented with a 5% increase, an 8% increase and a column with an historical % increase for different rates.

SUBJECT: Humboldt Swim Club Scheduling –

There were three options for HSC scheduling for 2023. The current schedule that was created during COVID restrictions, the historical schedule, a hybrid schedule. The hybrid schedule, Option 2, was recommended as the best for ACP. Based on Dave's conversation with HSC this was also best for HSC. The contract will be revised with the new rate and the proposed schedule as discussed.

SUBJECT: Other Reports – None

SUBJECT: Management Update -

SUBJECT: Other Old Business – None

SUBJECT: Other New Business –

SUBJECT: General Board Comments – None.

ADJOURNMENT: Motion passed to adjourn.

MOTION: A motion and a second (**Kelsey, Hurlburt**).

ACTION: The motion was approved.

The meeting was adjourned at 6:35PM.

The next regular meeting will be held **October 19, 2022**, in the Zoom format.

Approved By:

Jan Ross, Board Chair

Date