

**North Humboldt Recreation and Park District**  
**Board of Directors Meeting**  
Wednesday, February 15, 2024

**Directors Present:** Jan Ross, Harvey Kelsey, Patrick Swartz, Kellie Hurlburt

**Directors Absent:** Jollie Earle

**Also Present:** Dave Nakamura, Kellie Long

The meeting was called to order at 5:02 P.M.

**SUBJECT:** Approval of the Agenda

**MOTION:** A motion and a second (Hurlburt/Swartz) was made to approve the agenda.

**ACTION:** The motion was approved.

**SUBJECT:** Approval of the Minutes – Continue to next meeting.

**SUBJECT:** Public Comment – Brief introductory comments from Jamie Hill-Workman the new president of the Humboldt Swim Club.

**SUBJECT:** Program / Operations Report–

Group swim lessons are going well with full classes. Kellie is starting to do more lifeguard classes. This will continue to build the level of staff. She is planning on increasing hours to 9 pm in the evenings and starting up Sunday afternoons especially for parties and rec swims.

There's been some problems with the slide pump. Aaron is going to look at it this weekend.

There was discussion about a replacement schedule for the workout room equipment. To start staff will work on replacing the treadmill. Also, purchasing a set of kettlebells. Aaron is working on replacing the slide stairs.

There was discussion about the condition of the roof and trying to have a roofing company do an assessment.

**SUBJECT:** Financial Report – Dave went through a comparison of the different line items with last fiscal year. Many of the revenue categories are doing much better when compared to last year. This is especially true with programs such as group swim lessons, as a year ago those programs were just beginning to get started up again.

Expenses are largely going as expected. Utilities are less than a year ago. This is likely because this winter has seen warmer temperatures and last year natural gas saw a large spike in prices. When looking at the bottom line we are about 45-50k ahead of last year.

Patrick reported a conversation about the possibility of initiating an endowment. There was discussion about possible pathways forward in creating such a fund. Patrick will work on setting up a meeting with Humboldt Area Foundation staff. More follow up is coming.

SUBJECT: Management Report –

Dave has been in contact with the audit firm and expects to have a contract extension soon. A brief update on the status of California Class overall and the current interest rate that the pool is receiving on the reserve funds. The required financial report has been submitted to the State Controller's Office. This report is detailed financial information that is public information that is compiled and posted by the state.

SUBJECT: Form 700 –

Forms were dispersed and updated forms were collected. Dave will forward to the Elections Office.

SUBJECT: Management Planning –

There was discussion about Dave's position and what the future may look like. He previously committed to working through 2024 and is considering 2025. Dave will work on a job description that describes what he is presently doing.

SUBJECT: Other Reports – None

SUBJECT: Other Old Business – None

SUBJECT: Other New Business – None

SUBJECT: General Board Comments – None

ADJOURNMENT:

MOTION: A motion and a second was made to adjourn. (Kelsey, Hurlburt)

ACTION: The motion was approved.

The meeting was adjourned at 6:53 PM.

Approved By:

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Jan Ross, Board Chair

Date