

**North Humboldt Recreation and Park District**  
**Board of Directors Meeting**  
Wednesday, February 18, 2026

**Directors Present:** Jan Ross, Harvey Kelsey, Sue Cashman

**Directors Absent:** Patrick Swartz, Karin Grantham

**Also Present:** Dave Nakamura, Meaghan Paulus

The meeting was called to order at 4:30 P.M.

**SUBJECT:** Approval of the Agenda

**MOTION:** A motion and a second (Kelsey/Cashman) was made to approve the agenda.

**ACTION:** The motion was approved.

**SUBJECT:** Approval of the Minutes –

**MOTION:** A motion and a second (Cashman/Kelsey) was made to approve the January minutes.

**ACTION:** The motion was approved.

**SUBJECT:** Public Comment – None

**SUBJECT:** Program Report –

The difficulties of monitoring the parking situation were again discussed. There are no easy solutions. It was noted that there are continual problems some high school students who use the pool parking lot and interfacing with the high school itself. Monitoring the lot is difficult for the pool to staff and would create a potential safety/liability problem. It was suggested to check to see if hiring a private security company might be an option.

Season passes to date were presented. So far in 2026 19 adult, 32 senior and 4 family passes have been sold. The revenue totals \$40,560.

There was discussion about the swim club being behind in their payments, there were two outstanding invoices for the first and second quarters of the fiscal year. Dave was in contact with their treasurer. One payment was processed by their bookkeeper but was never mailed. That check was recently dropped off. The second payment should be made this week.

General updates on the swim lesson programs were discussed. Dave will seek an update on the roof repair. A & I has not responded to multiple inquiries recently. The plumbing contractor that the pool has been using recently is no longer viable because the quality of the work has fallen off. Multiple different contractors were mentioned as possible replacements.

SUBJECT: Financial Report– The January statements were reviewed. Most revenue items are again slightly above last year. In total, revenue is 48k ahead of last year at this time. Expenses are basically even with last year. This includes the two big ticket items, payroll and utilities. The coming increases that are being considered by the City of Arcata for water and sewer were discussed. Bottom line the pool is running about 35k ahead of last year. It was noted that California Class now shows the different funds that the board recently approved.

SUBJECT Management Update–  
Dave reported that he recently submitted the required financial reporting to the State Controller’s office. This is the annual report to the state that is basically equivalent to an income tax return.

Dave is tracking a new state law that requires more extensive ethics training. This law went into effect January 1<sup>st</sup>. It’s somewhat unclear at this time on what the training will include and who will have to be included.

SUBJECT Sub-Committee Update–  
This group has not been able to meet due to busy schedules. They will meet soon and report back to the board. It was mentioned that a maintenance supervisor might be the most immediate need.

SUBJECT Form 700–  
Forms were distributed and filled out by the board members. Dave will follow up with Patrick and send these back to County Elections.

SUBJECT Adjournment –

MOTION: A motion and a second (Kelsey/Cashman) was made to adjourn the meeting.

ACTION: The motion was approved.

The meeting was adjourned at 5:40pm

Approved By:

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Jan Ross, Board Chair

Date