

**North Humboldt Recreation and Park District**  
**Board of Directors Meeting**  
Wednesday, March 19, 2025

**Directors Present:** Jan Ross, Harvey Kelsey, Kellie Hurlburt

**Directors Absent:** Patrick Swartz

**Also Present:** Dave Nakamura

These minutes are abbreviated as the audio recording of the meeting was unsuccessful.

The meeting was called to order at 4:35 P.M.

SUBJECT: Approval of the Agenda

MOTION: A motion and a second (Hurlburt/Kelsey) was made to approve the agenda.

ACTION: The motion was approved.

SUBJECT: Approval of the Minutes –

MOTION: A motion and a second (Kelsy/Hurlburt) was made to approve the February minutes.

ACTION: The motion was approved.

SUBJECT: Public Comment – None

SUBJECT: Programs and Operations Report –

Brief conversation about the Special Olympics rental, staff bringing dogs into the pool, and non-HSC use of the lap lanes during HSC times. Dave will follow up.

The rest of this item was continued since there was no program staff in attendance.

SUBJECT: Financial Reports–

February financial statements and fiscal year-end projection were presented. The projection indicates a net loss for the fiscal year of between 20 to 40k. It was noted that the projection is preliminary since there are still four months to go in the 2024-25 fiscal year. During discussion, Dave was authorized to pay off the remaining principle on the RREDC loan.

SUBJECT: Management Report–Dave communicated with the auditor after last meeting’s audit presentation. There was a follow-up regarding the note, 2A on page 19, that was discussed during the audit presentation. The auditor was not able to provide additional information regarding the cash investments note. It was agreed that this language will be reviewed and potentially simplified next year. The new policy creating the Capital Expenditure Reserve, passed in July 2024, was reviewed by the auditor. He said that it looked good and will take note of it for next year’s audit.

Dave has filed the required financial report with the State Controller’s Office.

SUBJECT: Sub Committee Report–This group has not met yet but will reconvene soon.

SUBJECT: Open Board Member Seat–

MOTION: A motion and a second was made to accept the application by Susan Cashman for the open board seat. Dave was given direction work with the county elections office to complete the process to fill the open board seat.

ACTION: The motion was approved.

ADJOURNMENT:

MOTION: A motion and a second was made to adjourn.

ACTION: The motion was approved.

The meeting was adjourned at 5:38 PM.

Approved By:

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Jan Ross, Board Chair

Date