

North Humboldt Recreation and Park District
Board of Directors Meeting
Monday, June 15, 2026

Directors Present: Jan Ross, Karin Grantham, Patrick Swartz
Directors Absent: Harvey Kelsey, Sue Cashman
Also Present: Dave Nakamura, Meaghan Paulus, Mary Ruffcorn

The meeting was called to order at 4:33 P.M.

SUBJECT: Approval of the Agenda

MOTION: A motion and a second (Grantham / Swartz) was made to approve the agenda.

ACTION: The motion was approved.

SUBJECT: Approval of the Minutes –

MOTION: A motion and a second (Grantham/Swartz) was made to approve the May minutes.

ACTION: The motion was approved.

SUBJECT: Public Comment – None

SUBJECT: Program and Operations Report –

The pool is closed this coming Friday, June 19 due to the City of Arcata waterline replacement work. The water is supposed to be off most of the day. The notification process and when water is actually shut off has been inconsistent at the pool and possibly throughout the city. Also, closed July 4th which is a normal closure.

Swim lessons are filling up at a good rate. Summer morning lessons have been pulled off the schedule since they usually are not very popular and Cal. Poly is having morning lessons during the summer. There are some upcoming special programs with the Weott Tribe and some of the local day camps. Interest in future school lessons is already starting.

Materials for the lane line repair has arrived. Staff will be working on the installation soon. Meaghan is now looking locally for a recumbent exercise bike. The roof repair has been completed. It doesn't look great since the tiles are a different size and shape.

The temperature of the sauna was again discussed. Patrick reported that it is too hot and there's no way to adjust the temperature. He thinks it is hot enough that it is unsafe. There was discussion about purchasing a new one, possible venting solutions to lower the temperature, and other options. Some customers have stated that they like the sauna temperature. There were questions about the thermostat and the thermometer that is used to gauge the temperature.

All staff meeting is coming up on Saturday.

SUBJECT: Humboldt Swim Club Discussion—Jamie Workman from the Humboldt Swim Club joined the meeting via Zoom. HSC access to the swim blocks was discussed and seems to have reached resolution over the last month. There were issues in the past with some of the private swim lessons which have been discontinued. Some of the HSC equipment seemed to have been used and then not put back into proper storage. Increased signage in the guard room and other measures were discussed.

SUBJECT: Hoopa Valley Swim Team Rental— Mary Ruffcorn representing the Hoopa Swim Club followed up on a written request that was submitted regarding a lap lane rental for their club. It now appears they will not need the lanes until the public school year begins in August. In general, this rental was given a green light and the price was generally agreed to and will be finalized pending contract negotiations. The contracting and insurance will need to be produced before the program begins.

SUBJECT Financial Reports—
May reports were reviewed and discussed. Revenue items have continued to be running at or above budget. Nothing is out of the norm on the expense side. The donation account for the pool with the Humboldt Area Foundation is now active.

Dave and Molly are working on reviewing Balance Sheet items that Patrick brought up in the past. The areas are the Cash Clearing, Bill.com, and Credit Card Clearing. The goal is to have potential journal entries ready for when the annual audit begins. The adjustments appear to not be material, but will slightly effect total assets.

Dave reviewed the year end projection and the draft 2026-27 budget. There was an explanation how the year end projection was calculated. The draft budget largely assumed a 5% increase in rates and big ticket expense items. He will also

revise the draft budget to have 3%, 4% and 5% columns for review at the next meeting. It was agreed to continue this item for the next meeting.

SUBJECT: Adjustment to the Transfer of Funds from the Humboldt County Investment Pool

MOTION: A motion and a second (Swartz/Grantham) was made to adjust the amount transferred to California Class downward to \$20,000 from the previous motion in April. This will allow payment of insurance invoices and \$40,000 for summer cash flow.

ACTION: The motion was approved.

SUBJECT: Biennial Notice for Conflict of Interest Code

MOTION: A motion and a second (Swartz/Grantham) for Dave to file the Conflict of Interest code with no changes.

ACTION: The motion was approved.

SUBJECT Management Update–
No update was given.

SUBJECT Sub-Committee Update–
No update was given.

SUBJECT Other Old Business–
No old business

SUBJECT Adjournment –

MOTION: A motion and a second (Grantham/Swartz) was made to adjourn the meeting.

ACTION: The motion was approved.

The meeting was adjourned at 6:03pm

Approved By:

Jan Ross, Board Chair

Date