

North Humboldt Recreation and Park District
Board of Directors Meeting
Wednesday, June 18, 2025

Directors Present: Jan Ross, Harvey Kelsey, Kelley Hurlburt, Sue Cashman

Directors Absent: Patrick Swartz

Also Present: Dave Nakamura, Meaghan Paulus

The meeting was called to order at 4:33 P.M.

SUBJECT: Approval of the Agenda

MOTION: A motion and a second (Kelsey/Hurlburt) was made to approve the agenda with a change to move the 2025-26 Budget after Public Comment.

ACTION: The motion was approved.

SUBJECT: Approval of the Minutes –
Continued to next meeting.

SUBJECT: Public Comment – Jan read a letter from ex-board member Marjorie Fay regarding the problems with the parking lot being overwhelmed by high school students. This is causing inconvenience for pool patrons.

SUBJECT: Financial Reports, 2025-26 Budget–

Dave explained the methodology used to project the year-end numbers and how it is used to create the 2025-26 budget. He described individual budget line items and the methodology used to make adjustments for next year's budget. This includes price increases, programming changes, and general inflation. The items for expenses were a little more straightforward. The insurance bill for property and liability came in much lower than the preliminary estimate. Facility improvements, supplies and service were reduced when compared to last year as there are not any significant projects planned at this time. Utility costs are unpredictable, but the budget number was raised slightly in anticipation of possible rate increases. Wage costs were again discussed. Possible reductions in meetings, scheduling, and other methods of reducing wages such as more efficient supervision were discussed. Interest income is expected to be slightly lower going into the future as interest rates are likely to drop. Property tax will continue to be a consistent amount. Depreciation reflects the current 2025-26 revised depreciation schedule. All of this results in a balanced budget.

MOTION: A motion and a second (Kelsey/Hurlburt) was made to approve the 2025-26 budget as presented.

ACTION: The motion was approved.

Updates were given on the California Class Investment Fund, Capital Improvement Fund and the county property tax collection timeline.

SUBJECT: Programs and Operations Report –

The new staffing schedule for the summer season started this week. Summer rentals are starting such as the city's Redwood Day Camp and school recreation programs. Meaghan detailed the summer programming schedule. Staffing for water aerobics, swim lesson supervisor, and master's swim were discussed.

A new chlorinator was installed into the hot tub. A new valve for the slide intake was ordered. The timer valves on the showers were pointed out as a problem as some of them are sticking in the on position. Meaghan will speak with Aaron about how to approach repairing these.

The ongoing problems with unauthorized parking in the pool lot were again discussed. These problems have become worse since Cal. Poly bought the Stewart School and are starting to have activities there. Street parking on 16th Street is being taken up by people using the Stewart School. The partnership with the use of the high school parking lot by the pool in exchange for pool use for school programs was reviewed. Various ideas on signage were discussed. Meaghen will look into painting the curb with verbiage that says "Pool Parking Only". Signage for the entryways was agreed to be a good idea. Dave will contact the district's attorney to determine what the legal issues are around enforcement of any posted parking lot rules.

SUBJECT: Management Report – None

SUBJECT: Sub Committee Report–

This group is working on finalizing job descriptions with staff input.

SUBJECT: Transfer of Funds from Humboldt County Investment Pool

MOTION: A motion and a second (Hurlburt/Kelsey) was made to move all available funds from the Humboldt County Investment Fund less \$10k into the Redwood Capital general checking account.

ACTION: The motion was approved.

MOTION: A motion and a second (Hurlburt/Kelsey) was made to move like available funds less \$10k from Redwood general checking into the California Class Investment Fund.

ACTION: The motion was approved.

ADJOURNMENT:

MOTION: A motion and a second was made to adjourn.

ACTION: The motion was approved.

The meeting was adjourned at 5:58 PM.

Approved By:

Jan Ross, Board Chair

Date