

**North Humboldt Recreation and Park District**  
**Board of Directors Meeting**  
Wednesday, September 18, 2024

**Directors Present:** Jan Ross, Harvey Kelsey, Kellie Hurlburt, Patrick Swartz, Jolly Earle (Via Zoom)

**Directors Absent:** None

**Also Present:** Dave Nakamura, Kellie Long, Meaghan Paulus

The meeting was called to order at 5:03 P.M.

**SUBJECT:** Approval of the Agenda

**MOTION:** A motion and a second (Kelsey/Swartz) was made to approve the agenda.

**ACTION:** The motion was approved.

**SUBJECT:** Approval of the Minutes –

Continued to next meeting

**SUBJECT:** Public Comment – None received.

**SUBJECT:** Program / Operations Report–

Swim lessons are continuing. Scuba classes are increasing, and different instructors than in the past are using the pool for instruction. Lifeguard staffing is up to capacity for the first time since the pandemic. Meaghan is assisting with supervising the daily maintenance staff. There are not any major projects scheduled for the winter closure. There was discussion about availability of staffing after New Year's. It was expressed that having a full two weeks and opening the 6<sup>th</sup> would be too long of a break. Kellie is working on the final logistics with starting a water aerobics program soon.

There was continued discussion about special programs impacting regular users especially in the lap lanes. It is most impactful when lanes and the deep end are impacted before 10 am. In general, it was agreed that special programming should largely not be allowed before 10 am. When there are exceptions, such as during school group lessons, additional communication will be instituted. This would include clear signage placed in additional locations such as the locker rooms in

addition to the more traditional locations such as the entryway, calendar and the web site. This issue will be reviewed in approximately four months.

SUBJECT: Financial Report–

Dave reported that there will be a year end adjustment to the group swim lessons revenue so that revenue will be reflected in the 2024-25 fiscal year. Dave will do research on utility costs to try to start estimating costs going forward.

Overall, we are currently 17k compared to last year.

Dave noted that the capital improvement fund subaccount has been created in California Class and will be funded starting this month. It was also noted that the interest return on Cal. Class is likely to start dropping as the Federal Reserve is starting to drop interest rates. There was a presentation on where the funds are currently invested.

SUBJECT: Management Update

Dave pointed to the draft settlement on the Redevelopment Agency with the City of Arcata that was discussed a number of months ago. The total amount due to the district is slightly less than originally proposed.

The audit work is continuing. The first part of the submittals will be completed by the deadline on Tuesday.

SUBJECT: Sub-Committee Report–

The group met for the first time and will continue to work on the organizational structure and job descriptions.

SUBJECT: 2025 Annual Fee Adjustment–

Dave started by discussing potential changes to the minimum wage. Under current law there will be a \$.50 increase to the current \$16 an hour on January 1, which is a 3% increase. Under the proposed Proposition 32 that will be voted on in November, the increase would be to \$20 an hour or 12.5%. In relation to the fees there were two columns on the spreadsheet that created two different scenarios depending on the results of the election.

In relation to the Humboldt Swim Club, it would be good to come up with a range of price increases based on the current situation. This will help with their budgeting process. Dave will send a range of \$9.50 to \$10 per lane per hour to

the swim club with the knowledge that a final decision will be made after the November election.

SUBJECT: 2024-25 Meeting Schedule

The High School Library is not available on Wednesdays for the next three months and the date in February. There was discussion about moving dates to Tuesdays, possibly using the Foodworks or other possibilities. Upcoming meetings will be moved to Tuesdays. Dave will work with High School and the revised schedule will be sent out.

SUBJECT: Other Reports – None

SUBJECT: Other New Business –

It was mentioned that the adult and teenage swim lessons could be raised to \$115 due to demand and the demographics involved.

The possibility of a student discount for Cal Poly students was brought up.

SUBJECT: Other Old Business – None

SUBJECT: General Board Comments – None

ADJOURNMENT:

MOTION: A motion and a second was made to adjourn. (Hurlburt, Kelsey)

ACTION: The motion was approved.

The meeting was adjourned at 6:44 PM.

Approved By:

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Jan Ross, Board Chair

Date